



**BINGHAM COUNTY UTILITY COORDINATING COUNCIL
MEETING MINUTES
May 7, 2024**

President: Annabella Hilliard
Vice President: Austin Stewart
Sec/Treasurer: Gwen Inskeep

- Bella called the meeting to order at approximately 10:00 a.m.

Introductions: None

Old Business:

- Gwen reported that the new culvert had been placed under Edwards Rd. near the Springfield hatchery and roadway rebuilt on April 29th.
- Annabella reported that the design phase had begun on Pendlebury Rd.

Financial Report: Current Business Checking Balance as of 5-7-24 was \$1,325.42.

New Business:

- Annabella noted the annual coalition meeting in Boise that she recently attended was very informative and felt our chapter was fairly in line with the others as far as how we are operating but she recommended creating a Facebook page and seeking more public involvement such as a kid's "dozer days event". She discussed ideas such as bringing in a variety of equipment to show off, providing treats and prizes and fun presentations, etc. Austin agreed with the idea and expressed the importance of public involvement and education as there are serious safety concerns when digging that some may not be aware of.
- Annabella recommended inviting Exactix to one of our meetings for a training on proper locating and shared some pamphlets on proper trenching, shoring and safety that she received from the annual meeting. OSHA training and involvement was mentioned and recommended as well.
- *Subdivisions* – None
- *Bingham County Road and Bridge* – Kraig Edwards noted that mowing will be starting soon and that they have 2 return mowers and 1 new. He stated that their training always focuses on being aware and watching for obstacles in the right-of-way such as communication boxes.
- *City of Blackfoot Water Department* – Annabella noted that Townhomes at Cromwell is underway with utilities and construction.
- *Intermountain Gas* – Austin stated that they had finished their trenching and boring project on Highway 39 and was also working on Townhomes at Cromwell. Austin recommended incorporating job safety analyses (JSA) forms into workflows as they are a great way to help prevent damages and injuries through proper pre-job planning and awareness. The forms typically ask the location of the job, job description and tasks, potential hazards, proper protection equipment etc.

Gwen noted that GeoBitmine is currently working on creating easements for power to their site on N 900 E, just south of E 800 N.

Approval of Minutes:

Annabella motioned to approve the minutes from April 9th 2024. Austin seconded the motion. All in favor. Motion passed.

The **next Bingham County UCC meeting** will be held at **10:00 a.m. on June 11, 2024**, at the Bingham County Public Works Offices.

Meeting adjourned at approximately 10:22 a.m.

A handwritten signature in black ink, appearing to be 'Gwen Inskip', written in a cursive style.

Gwen Inskip (Secretary/Treasurer)