



Bannock Utility Coordinating Council
3636 Jason Avenue | Pocatello, ID 83204
Phone (208) 681-9228

Merril Quayle, President
JJ Murphy, Vice President
Sam Golay, Secretary/Treasurer

Bannock Utility Coordinating Council

Meeting Minutes
December 13, 2017
10:00 a.m.

City Hall – Paradise Conference
Room

Bannock Utility Coordinating Council Meeting Minutes
December 13, 2017, 10:00 a.m.
City Hall - Paradise Conference Room

1. Welcome/Attendees Sign-In

Meeting was called to order by Merrill Quayle, Bannock UCC President, at 10:00 a.m.

Attendees: See Attachment A. Excused: Jeremy Welch (Bannock County)

2. Approval of Minutes from the November 8th meeting

Council was asked to approve the minutes from the November 8th meeting as written.

Motion to approve made by Sam Golay (Idaho Power) and seconded by Kim Hunter (Cable One).

Motion passed.

3. Follow-up on Last Meeting Action Items

- ✓ 2018 invoices were emailed out.
- ✓ Council Chambers scheduled for the BUCC breakfast on February 28th from 6-10 a.m.

4. Financial Report

- As November 30, 2017 there is \$1,679.16 in the BUCC account. An additional \$50 was deposited on 12/10/17 and the 2018 dues continue to trickle in.
- 2018 dues of \$100 to be paid to IUCC. Motion to approve made by JJ Murphy (IGC) and seconded by Kim Hunter (Cable One).

5. Bannock UCC Contractor Breakfast Discussion

- Date set for Wednesday, February 28th, 7 – 9 a.m. See sample mailer (Attachment B)
- Council Chambers has been reserved from 6 – 10 a.m. on Feb 28th
- Merrill will contact Julie at Digline to get us an updated list of contractor's/permit holders. Bret at Williams will review the list and JJ at Intermountain Gas will merge it with the old list.
- Invites to go out by the end of the month – shooting for December 22nd
- Presentations:
 - Linda Philips w/Damage Prevention Board discuss new law (JJ possibly do this presentation?)
 - ELM?
- Vendors: Western States, Kadel. No Ditch Witch this year. Bret Blair will reach out to Pro Rental. Sam will reach out to ELM.
- Door prizes – just a few bigger items this year
- To speed up the sign-in process:

- Have people find their name and “check” that they are there. No filling out name, address, company, etc.
- Put name tags and pens on each table
- Use two raffle tickets with numbers so filling out information is not necessary (Williams will bring these)
- Set up 5-8 p.m. the night before (Feb 27). IGC will bring tables and chairs. Need approximately 15 tables and 120 chairs.
- Food – JJ to talk to Del Monty again. Set up in front foyer like last year.
- Discussed getting a mike and speaker. Should the City purchase one? We could also rent one for this event.
- Misc. items – garbage, computer cords (Merril)
- Questionnaire/Evaluation – will discuss at next month’s meeting. Merrill will bring last year’s so we can review it
- Get brochure done with new logo (Merril)
- Maybe a sign or table banner with new logo? (JJ)

6. Items from Idaho UCC

Bob Chandler is the IUCC website person; we need to review the page and get him updated information.

7. Dig Line Information and News

- DIRT Field Form Changes in 2018

The Common Ground Alliance (CGA) will implement updates to the Damage Information Reporting Tool (DIRT) field form in 2018. Join CGA staff and Data Reporting & Evaluation Committee members for a webinar on December 14 at 1:00 pm EST to learn what you need to know to be ready.

Topics covered will include:

- Overview of changes
- Timeline for transitioning from the current version to the new version
- How to enter reports individually and by bulk upload
- DIRT Sandbox and "Live" version demo
- Where to find resources and support

Register today for the webinar @

<https://register.gotowebinar.com/register/8669183376935314690>)

- Ticket Data – See Attachment C

8. Damage Prevention Board News

- The Damage Prevention Board site is up and running. It is <https://damageprevention.dbs.idaho.gov/>

- The complaint process is now in place so there are forms you can download and instructions. The website is always evolving so place it in your favorites and check on periodically.

9. Open Discussion on Projects Within the Area of Influence

Cable One (Kim Hunter):

- Running cable up through the Satterfield area (Dana/Lois) for a new development

Andeavor (Cade Darrington):

- Asphalt repairs on terminal
- Going to meet all the farmers along the line

Williams (Bret Blair):

- Most work this year has been at Simplot or in Soda Springs
- Nothing other than normal maintenance at this time

Idaho Power (Sam Golay):

- Our Joint Trench Coordinator has recently had issues/concerns with fiber optic vaults and devices installed within close proximity to our existing devices that may cause operational difficulties, our coordinator has had communication with these entities and hopefully this will no longer be an issue.
- Joint Trench –
 - Breezy Apartments
 - Integrity Estates 2

Intermountain Gas Company (JJ Murphy):

- Project on Kraft Road
- Just finished up Chubbuck Road
- Job for ITD – move pipes at Philbin and Hwy 30

City of Pocatello (Merril Quayle):

- Subdivisions –
 - Review: Breezy Pointe Division 3 and 4, Wildlife Way, Juniper Reserve Division 2

- Final: Juniper Reserve Division 1
- Reported working on the following projects:
 - Hawthorne/Quinn – design phase, may be pushed back for construction
 - Alameda/Jefferson Intersection – construction spring 2018, Parsons was the low bid
 - Lewis Street Bridge – working on final and closeout
 - Greenway Path from Farm Bureau to Monte Vista – in design
 - 7th and Sherman Bus Transfer Station – in design.
 - Benton Street Bridge – construction spring 2018
 - Center Street Underpass – in final design
- Water Department
 - Working on 2018 CIP Projects – Johnny Creek, S Johnson, El Rancho areas
 - Project Location Map - See Attachment D
- Streets Department
 - Will try to have the 2018 paving program schedule out in January
- Miscellaneous
 - The City is looking at a one-hour presentation – contractor awareness on the City of Pocatello design and construction standards the middle of March 2018. This will be a good follow up on the BUCC breakfast.

10. Any other items from the council

James Murphy (IGC) expressed concern regarding getting people to attend these meetings, specifically fiber guys. A lot of issues/concerns have been raised that involve them. Please spread the word that we need them here!

11. Review of any action items

- Merril will contact Julie at Digline for an updated list of contractors. He will then send the list to Bret Blair at Williams for review, then to JJ Murphy at IGC to merge with our old list.
- Invites to the BUCC Breakfast need to be sent out by the end of the month. Shooting for December 22nd.
- Contact possible vendors. Bret will contact Pro Rental. Sam will contact ELM about being a vendor and also giving a five-minute presentation.
- Any other items listed above in regards to the BUCC Breakfast

12. Next meeting

Scheduled for Wednesday, January 10, 2018 at 10:00 a.m.

13. Adjourn

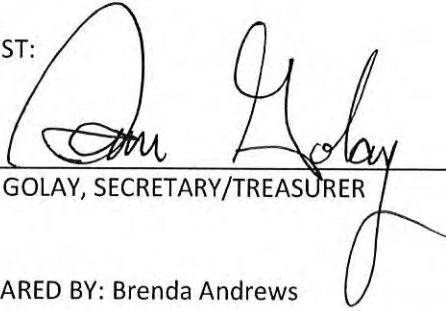
Meeting adjourned by Merril Quayle at 11:00 a.m.

APPROVED BY:



MERRIL QUAYLE, PRESIDENT

ATTEST:



SAM GOLAY, SECRETARY/TREASURER

PREPARED BY: Brenda Andrews

ATTACHMENT

A

ATTACHMENT B

UTILITY DAMAGE PREVENTION CONTRACTOR BREAKFAST

Hosted by Bannock UCC

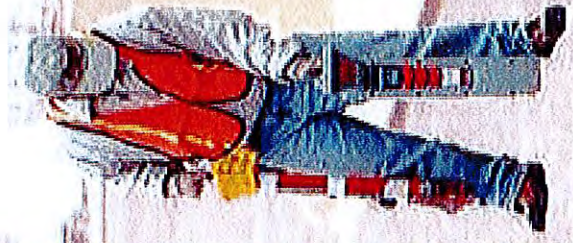
Date: February 28th, 2018

Time: 7:00 a.m. - 9:00 a.m.

Where: 911 N. 7th Ave., Pocatello, ID
City Hall - Council Chambers



Know what's below.
Call before you dig.



- Educational Presentation:

New Idaho Dig Law, Damage
Prevention, and Safety

- Equipment & Material Vendors will be present
- Door Prizes
- Free Breakfast

RSVP by February 21, 2018

Merril Quayle, PE

mquayle@pocatello.us

(208) 234-6228

ATTACHMENT C



Notifications by County 2017 - Inbound

County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Ada	1,131	2,574	4,215	4,029	4,338	4,240	3,694	4,036	3,320	3,975	2,826		38,378
Adams	2	6	17	24	35	40	35	31	21	18	15		244
Bannock	117	175	487	609	732	697	628	660	587	601	465		5,758
Bear Lake	4	5	32	71	168	125	71	95	76	90	46		783
Bingham	91	124	272	304	293	273	285	221	254	251	192		2,560
Blaine	11	34	74	333	498	438	445	564	484	417	207		3,505
Boise	11	17	47	86	94	100	93	97	93	96	55		789
Bonneville	184	258	814	1,045	1,115	992	953	1,001	748	799	697		8,606
Butte	0	3	13	14	27	24	14	36	16	19	12		178
Camas	0	1	2	4	10	8	17	27	31	22	2		124
Canyon	384	891	1,545	1,425	1,456	1,521	1,205	1,500	1,240	1,438	960		13,565
Caribou	13	19	28	55	70	68	81	129	78	87	37		665
Cassia	37	98	168	147	225	143	122	181	113	152	98		1,484
Clark	0	3	9	9	1	14	7	26	14	16	4		103
Clearwater	51	19	38	58	78	98	84	55	47	42	21		591
Custer	0	0	7	20	43	37	25	35	39	33	13		252
Elmore	56	79	175	137	218	213	249	175	186	157	108		1,753
Franklin	9	19	64	77	86	140	87	89	87	78	49		785
Fremont	16	24	78	100	241	177	185	254	170	167	108		1,520
Gem	40	85	163	105	185	155	120	112	126	117	80		1,288
Gooding	23	32	100	99	127	156	99	130	93	116	137		1,112
Idaho	13	53	80	74	119	125	204	130	81	82	63		1,024
Jefferson	56	36	197	168	228	217	164	199	148	145	154		1,712
Jerome	32	34	114	187	185	189	130	165	179	188	152		1,555
Latah	34	65	172	226	296	314	294	286	239	251	123		2,300
Lemhi	12	8	66	72	41	40	52	58	40	59	36		484
Lewis	15	13	26	33	32	57	22	25	24	24	14		285
Lincoln	5	7	19	27	20	119	20	34	17	40	21		329
Madison	54	72	204	238	330	268	226	254	209	196	169		2,220
Minidoka	70	66	135	151	275	220	186	276	200	188	259		2,026
Nez Perce	113	283	334	335	411	305	302	331	232	307	257		3,210
Oneida	2	12	16	17	25	23	26	25	20	29	23		218
Owyhee	30	49	82	78	75	44	43	62	93	67	48		671
Payette	30	47	236	291	199	185	144	162	173	192	221		1,880
Power	22	28	56	69	85	75	49	100	49	49	40		622
Teton	15	8	57	121	193	168	140	146	121	152	87		1,208
Twin Falls	157	262	672	727	898	741	688	614	522	481	395		6,157
Valley	12	11	23	95	207	215	208	195	206	183	72		1,427
Washington	12	26	89	59	67	93	123	73	58	39	48		687
Total	2,864	5,546	10,926	11,719	13,726	13,057	11,520	12,589	10,434	11,363	8,314	0	112,058

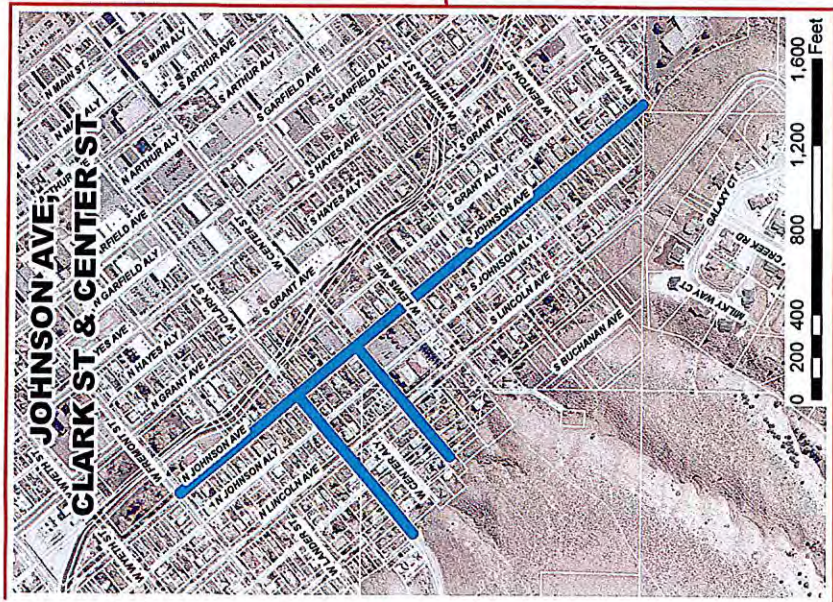
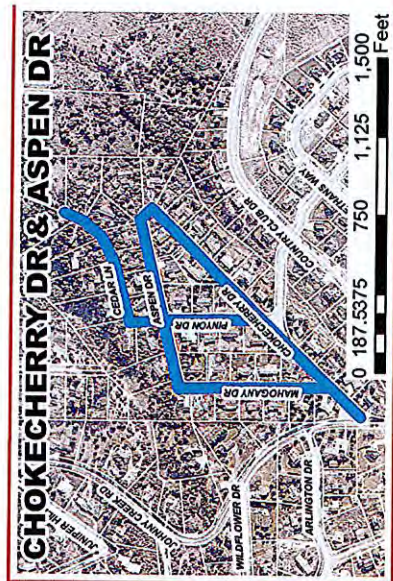
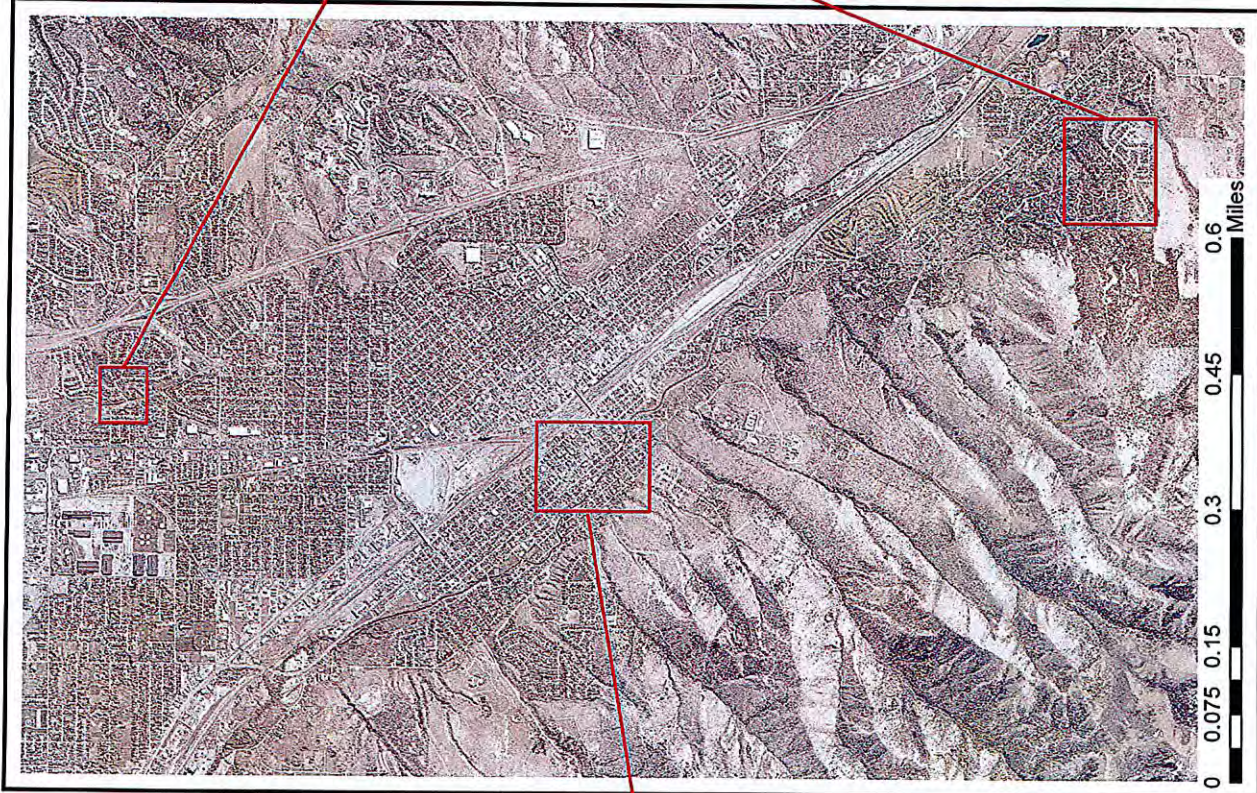


Call Before You Dig

Total Ticket Summary - Inbound

Month	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Jan	3,091	2,485	2,726	2,858	2,806	2,568	3,944	4,078	4,400	2,864
Feb	3,801	2,782	3,119	2,922	3,650	3,660	4,203	5,908	6,225	5,546
Mar	6,637	5,034	5,959	4,925	5,171	6,390	7,775	9,477	9,929	10,926
Apr	9,772	7,681	7,752	6,925	7,538	9,072	10,123	10,822	11,643	11,719
May	9,958	7,622	7,322	8,027	8,759	9,650	10,145	9,891	11,791	13,726
June	9,665	7,523	7,445	7,948	7,822	8,322	9,896	10,839	11,894	13,057
July	8,881	6,998	6,946	6,574	7,079	8,393	9,264	10,076	10,201	11,520
Aug	7,641	6,719	6,475	7,013	7,555	8,328	8,318	9,516	11,965	12,589
Sept	7,957	6,579	6,638	6,529	7,125	7,770	8,453	9,884	11,270	10,434
Oct	6,846	5,675	5,684	6,151	7,634	7,705	8,155	8,780	9,888	11,363
Nov	4,349	4,213	4,135	4,371	5,012	5,030	5,062	6,055	8,069	8,314
Dec	2,825	2,538	2,617	2,956	3,150	3,064	4,408	4,245	3,749	0
Yearly Totals	81,423	65,849	66,818	67,199	73,301	79,952	89,746	99,571	111,024	112,058

ATTACHMENT D



2018 PROJECT LOCATION MAP



POCATELLO WATER DEPT.
 PREPARED BY: D. KENNEDY

