



Bannock Utility Coordinating Council
3636 Jason Avenue | Pocatello, ID 83204
Phone (208) 681-9228

Merril Quayle, President
Phil Colborn, Vice President
Bridger Morrison, Secretary/Treasurer

Bannock Utility Coordinating Council

Meeting Minutes
January 10, 2024
10:00 a.m.

Iwamizawa Conference Room &
GoToMeeting App

Bannock Utility Coordinating Council Meeting Minutes
January 10, 2024 @ 10:00 a.m.
City Hall Iwamizawa Conference Room & GoToMeeting App

1. Welcome/Attendees Sign-In

- Meeting was called to order by Merrill Quayle at 10:00 a.m.
- Attendees: **See Attachment A**
- Excused: Russell Christ (Sparklight)

2. Approval of Minutes from the December 13th meeting

Council was asked to approve the minutes from the December 13th meeting as written. Motion to approve made by Doug Brooks (Syringa) and seconded by Chris Sigrist (ITD). Motion passed.

3. Financial Report

- As of December 31, the Bannock UCC has a balance of \$2,447.55. An additional \$150 will be deposited today.
- 2024 dues paid and unpaid – **see Attachment B**. Let Merrill know of any discrepancies.

4. 2024 BUCC Breakfast

- Invitation – These were emailed out on Jan 9. A second round will be sent out on Feb 1 and reminder emails for those who RSVP'd will be sent on Feb 21.
- **See Attachment C** for Event Details and Assignments

5. Items from Idaho UCC

- Any IUCC questions? Please contact one of the Idaho State UCC officers:
 - Alan Volbrecht, President alan.volbrecht@elmutility.com
 - Bruce Hathaway, Vice-President bruce@fatbeam.com
 - Melissa Mendez, Secretary/Treasurer mmendez@mountainltd.com
- IUCC website: www.iduccweb.wixsite.com

6. Digline Information and News

- Ticket information can always be found online at <https://www.digline.com/statistics>

7. Damage Prevention Board News

- New Damage Prevention Program Specialist starting soon.
- January 18, 2024 board meeting – Merrill will be attending. He will bring up the issue of locates not getting done, specifically issues with Lumen and Stake Center Locating. Phil will see if he can forward an email addressing the issue to be shared with the Board.
- Link to the meeting dates and agendas: <https://dbs.idaho.gov/boards/damage-prevention-board/>

8. Project Specific Discussion

- US-91 Park Lawn to Siphon project on Chubbuck (JUB) - Pot holing – will that affect any gas lines? Phil from IMG will send a rep to the site when needed.
- Yellowstone to Garrett Way (JUB) - Adding turn lane(s), widening. Some junction boxes will need to be moved. JUB Will be sending out plans. Next step is extensive potholing once the storm water plans are laid out.
- ITD project on US-91 in Fort Hall (Bingham County)
- ITD concrete maintenance from south entrance of Costco to west of Hurley Drive - Includes a large portion of Chubbuck from the DDI to the old Chubbuck City Hall. They will be replacing/repairing about 20% of the concrete. Project will be done this year, May/June 2024.

9. Open Discussion on Projects Within the Area of Influence

- **Google Fiber (Frank Warr)**
 - Working in the following areas –
 1. Hawthorne to Chubbuck Road
 2. Pole line and Hawthorn
 3. North of W Eldredge
- **Syringa Networks (Doug Brooks)**
 - Work at the post office on Flandro Drive
- **City of Pocatello (Merril Quayle)**
 - **Reported working on the following projects:**
 - Hawthorne and Quinn Intersection, will be 4 way stop until March 2024 when signal pole shows up and are installed.
 - Child Safety Hawthorne and Jensen design (possible from Robin to Eldredge curb as money is available).
 - Main street ped bulb out design on curb (Fremont to day roughly).

- S Main and S Arthur and Bannock Hwy design intersection improvements.
- Monte Vista pathway from Monte Vista to Pocatello Creek is in design.
- Center Street UPRR underpass Project, Pre-con January 18 @ 11:00am onsite
- S 5th and Kraft Rd area annexation letters have gone out.
- **Street Department**
 - South Valley Road and Bannock Highway signal design.
 - Winter maintenance
 - Working on 2024 paving program
 - Re-paving Booth to Olympus/Freeway area in June when school is out.
- **Water Department**
 - Pocatello Creek Booster Station, trying to wrap up.
 - 5M gallon tank transmission line cross Grant-Fore Rd. continuing. Testing the line
 - Water department 2024 project list.
 - High Country water tank new construction design
 - Well 2 and 22 bidding in February for construction.
 - Project Map – **See Attachment D.**
- **WPC**
 - WPC Phase 1, work on upgrades at plant.
 - WPC Operations building construction.
 - Indian Hills Lift Station upgrades in design.
- **Other**
 - Other utilities capital plans for next year and beyond for planning road work.
 - ESC is a constant concern.
 - Asphalt patching standards updating.

10. Review of any action items

- Individual assignments for the upcoming Contractors Breakfast.
- Merrill attending Damage Prevention Board Meeting to discuss locates issue.

11. Next meeting

Scheduled for Wednesday, February 14 at 10:00 a.m. via GoToMeeting App (Access Code 587-156-573) OR in person in the City Hall Iwamizawa Conference Room.

12. Adjourn

Meeting adjourned at 10:58 a.m.

APPROVED BY:

MERRIL QUAYLE, PRESIDENT

ATTEST:

BRIDGER MORRISON, SECRETARY/TREASURER

PREPARED BY: Brenda Andrews

DRAFT

ATTACHMENT

A

Attendees Sign-In

Bannock Utility Coordinating Council Meeting

Location: City of Pocatello Iwamizawa Conference Room, City Hall

Date/Time: 01.10.2024/10:00am

Conducting: Merrill Quayle

Name	Representing	Email	Phone Number	Initials
Andrews, Brenda	City of Pocatello Engineering	bandrews@pocatello.gov	208-234-6225	BA
Austin, Robbie	Mickelsen Construction	mikoestimator@gmail.com	208-339-3805	
Blanchard, Rick	Syringa Networks			
Bringhurst, Kirsten	Utility Vac N Fill	utilityvacnfill@gmail.com	208-417-8558	
Brooks, Doug	Syringa Networks	dbrooks@syringanetworks.net	208-520-9233	DB
Christ, Russell	Sparklight	russell.christ@sparklight.biz	208-223-0648	
Colborn, Phillip	Intermountain Gas Co.	phillip.colborn@intgas.com	208-220-6587	✓
Criddle, Chayd	City of Pocatello Streets	ccriddle@pocatello.gov		
Cutler, Jake	Direct Communications	jacobc@directcom.com	208-847-5785	
Darrington, Cade	Marathon Pipeline	cdarrington@marathonpetroleum.com	208-431-4365	
Delos Reyes, Frank	Marathon Pipeline	FHDelosReyes@marathonpetroleum.com	360-448-5137	✓
Funk, Zac	Badger Daylight	zfunk@badgerinc.com	208-484-4686	
Gumm, Sean	JR Simplot	sean.gumm@simplot.com	208-220-6018	
	Damage Prevention/Div. of Building Safety		208-332-7140	
Harding, Renae	HLE	renaeh@hleinc.com	208-785-2977	
Heuseveldt, Rob	Sunrise Engineering	rheuseveldt@sunrise-eng.com	208-234-0110	
Hubbard, Josh	Williams NW Pipeline Co.	josh.hubbard@williams.com	208-705-0623	✓
*Kramer, Eric	USIC	erickramer@usicllc.com	208-351-7215	
Maki, Julie	Digline	jmaki@digline.com		
Morgan, Ethan	Idaho Power	emorgan@idahopower.com	208-388-6510	
Morrison, Bridger	City of Chubbuck	bmorrison@cityofchubbuck.us	208-237-2430	BM
Pallante, Matthew	Idaho Power	MPallante@idahopower.com	208-530-6924	
Parrish, Daniel	Direct Communications	danielp@directcom.com	208-406-3503	
Quayle, Merrill	City of Pocatello	mquayle@pocatello.gov	208-681-9228	✓
Rodriguez, Carlos	Sorensen Construction Inc. (SCI)	carrodriguez@congruex.com	801-430-0919	
Sheppard, Andrea	J-U-B	asheppard@jub.com	208-589-8756	✓
Sigrist, Chris	ITD	christopher.sigrist@ITD.idaho.gov	208-239-3375	CS
Smith, Steve	Fybercom	steve.smith@fybercom.net	208-569-6851	
Sonico, Kevin	ITD	kevin.sonico@itd.idaho.gov	831-595-3236	✓
Villa, Jesus	JR Simplot	jesus.villaruiz@simplot.com	208-223-8398	
Warr, Frank	Google Fiber	fwarr@google.com	650-582-9544	✓

Molly Toy

✓

ATTACHMENT B

ATTACHMENT C

Bannock Utility Coordinating Council Breakfast Planning

Date: February 28, 2024 Time: 7 – 9 a.m.

Place: Public Works Annex @ 2405 Garrett Way

Event Details & Assignments

- **Location:** City of Pocatello Public Works Annex at 2405 Garrett Way (confirmed with Tom 1.8.2024)
- **Invitations:** Email invitations were sent out on January 9. A second round will go out to those who haven't responded on February 1. A reminder email to those who RSVP'd will go out one week prior to the breakfast, on Feb 21.
- **Presentations:**
 - Bannock UCC – 5-minute introduction (Merril)
 - Idaho Damage Prevention Board 5- 10 minutes (?) new person and lively
 - Williams (Josh Hubbard) talk on Safety 10 – 15 minutes. Maybe Franklin w/Marathon?
 - 10 minutes – Brixon Price is planning on doing a presentation. Alan Volbrecht has agreed to be backup presenter if Brixon can't make it. Topic is locating and what problems they run into as locators.

All presentations combined should not exceed 45 minutes.

- **Possible Vendors:** with names of who will reach out and confirm with them
 - Western States – Merril (yes 24)
 - Ditch Witch – Merril (yes 24)
 - Dig Line – Merril (yes 24)
 - Idaho Power – Merril (yes 24)
 - Intermountain Gas – Matt (yes 24)
 - Williams – Josh (yes 24)
 - USIC – Doug
 - Platt Electric - Chayd
 - Badger Daylight - Merril
 - United Rental – Merril (yes 24)
 - Marathon – Franklin (yes 24)
 - Utility Vac-N-Fill – Merril (yes 24)
 - ELM - Doug
 - BP Locating – Doug
 - Syringa – Doug
 - Direct Communications - Jake
- **Door prizes** – Discussion
 - This year, we will ask each vendor to bring a door prize. A bucket for tickets will be placed at their stations. Attendees will each receive one ticket and will enter to win whatever door prize they are interested in. This will encourage people to visit the vendor tables. Then, all tickets will go into one bucket for the grand prize (Intermountain BBQ grill?).
- **Tickets and container** to draw from for door prizes (Williams) (see above door prizes)
- Table set up for door Prizes
- **Name tags and marker** – only for the BUCC people this year.
- **Sign in sheet** – printed and ready to go
- **Setup/Takedown:** 15 tables and 120 chairs for 116 people – Table and chairs from Parks. Mike Neville will take care of this. Mike may set up for us? If we need to set up, meet at 5:30 the day before. Should take about 45 minutes. We will need help with cleanup from our committee.
- Garbage cans – Merril will contact Sanitation
- **Computer, cords, remote** for screen for presentations and mic with speakers – some of the feedback we received last year was that the sound wasn't clear and loud enough and the screen wasn't visible on the wall. Merril will look into making adjustments.
- **Food:** Del Monte – Phil confirmed with Del Monte. If your company would like to help pay for the breakfast, you can contact Del Monte directly. All help is appreciated!
- **Questionnaire/Evaluation of the event** - Discussion
 - We discussed changing some of the questions for the evaluation form. We will review this at our February meeting.

- **Brochures** for Bannock UCC and information to join if interested.
- **Additional Funding:** If your company would like to contribute, they can pay Del Monte directly for the cost of the breakfast (located at 808 West Center in Pocatello. Phone number 208-234-2061) OR send a check to Bannock UCC, attention Merrill Quayle, 3636 Jason Ave, Pocatello ID 83204.
- **Parking** – there should be plenty of parking. People will need to park along Frontage Road at an angle.
- **Signage to entrance** – Merrill will put up a sign so people enter the proper door.

Breakfast Schedule

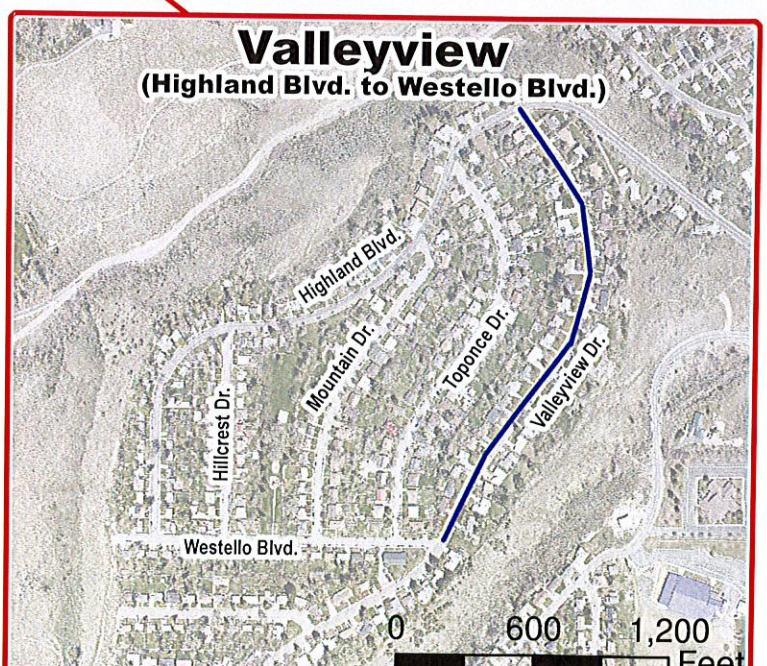
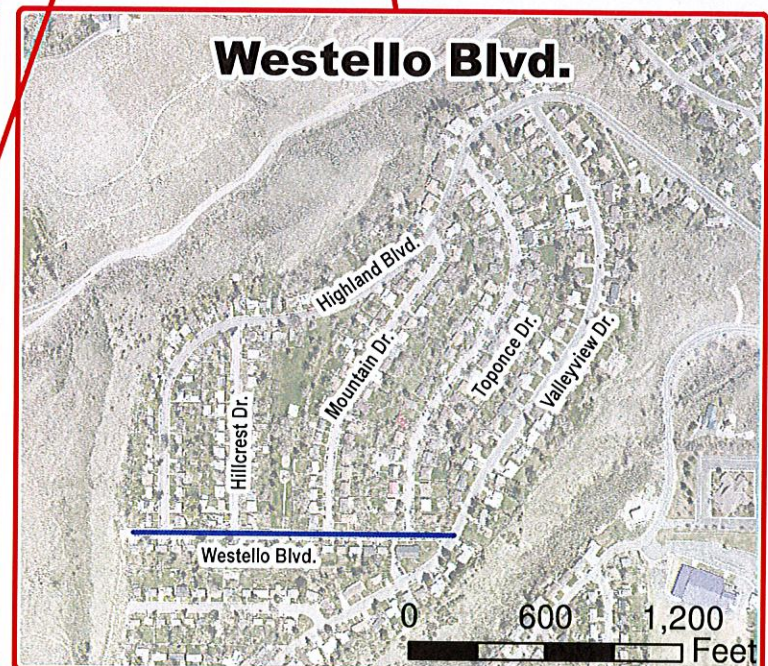
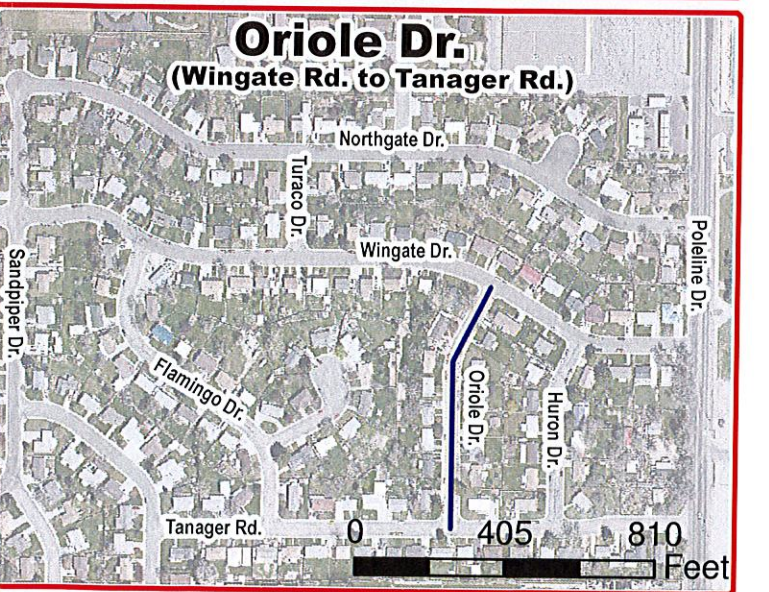
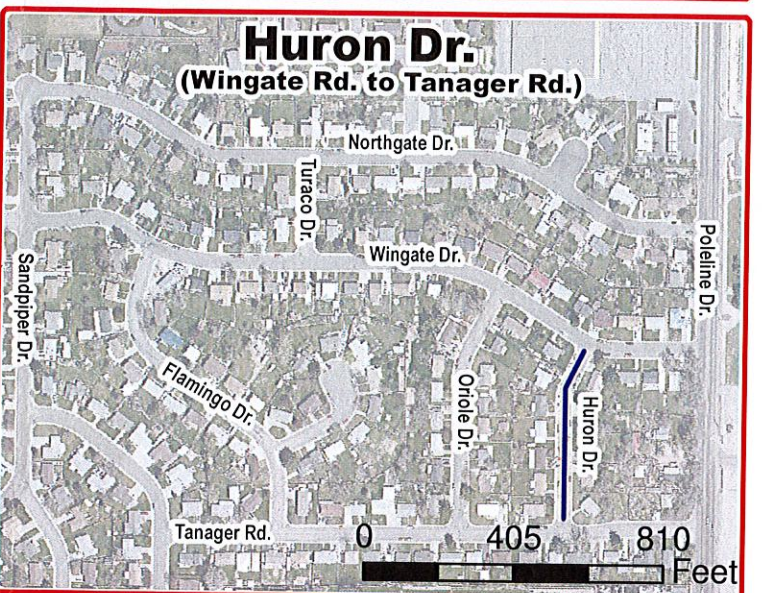
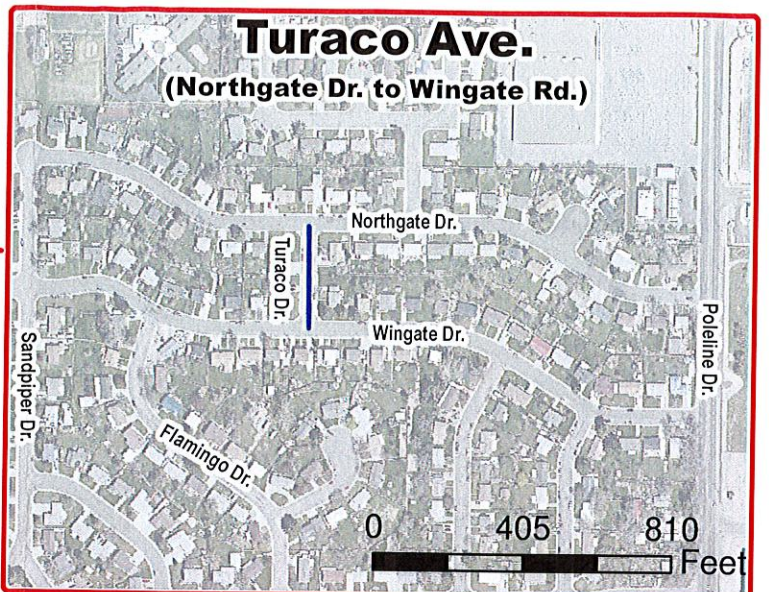
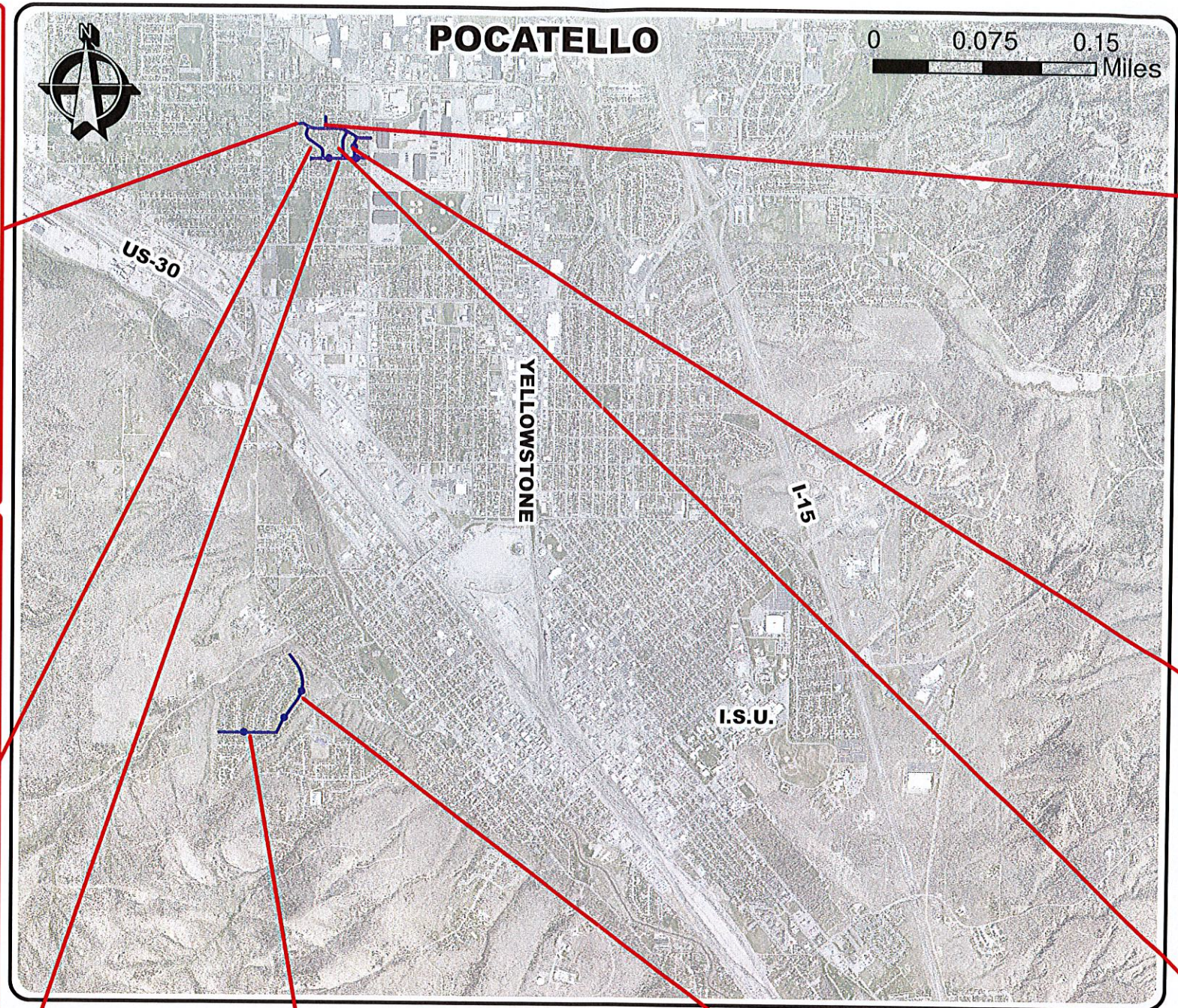
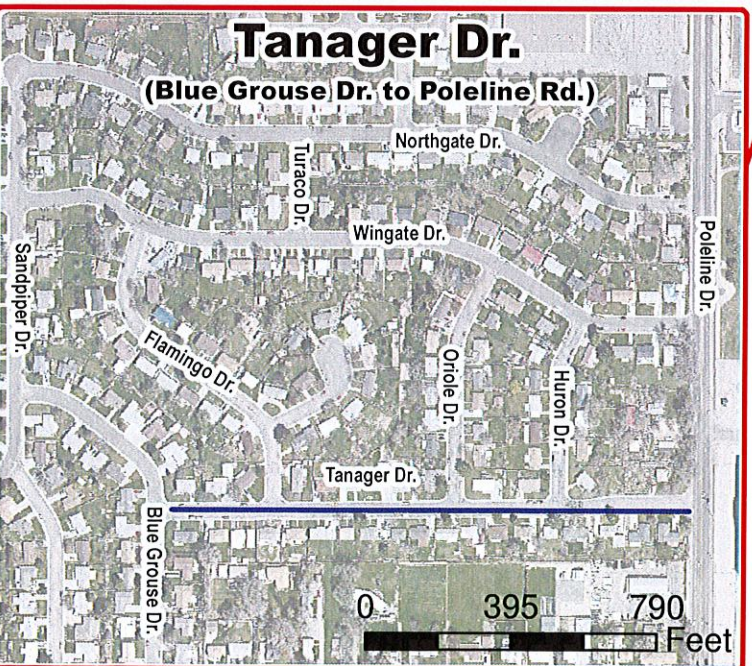
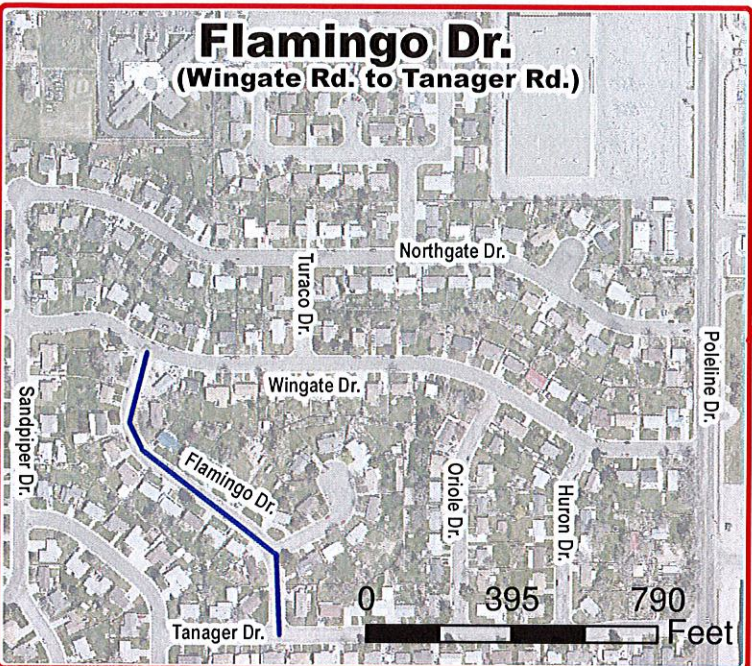
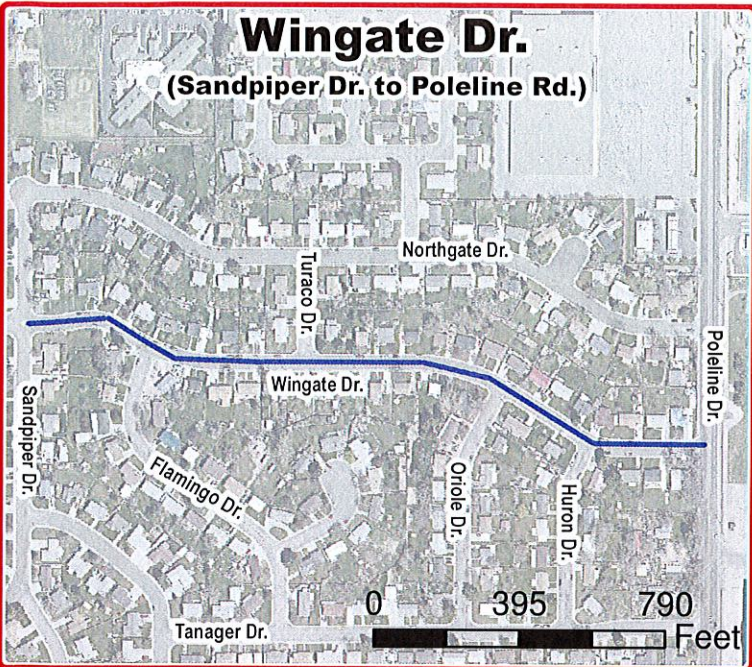
- 6:30 a.m. show up and unlock doors
- Direct Communications to man tickets for door prizes?
- 7:00am Welcome and start breakfast (where are the exits, restrooms, garbage etc.)
- Recognize vendors and thank them
- 7:30am Start presentations
 - 5 minutes Bannock UCC introduction and invitation to join (Merril)
 - Idaho Damage Prevention Board (DOPL)
 - Idaho Power (Nate Gerrie)
 - BP Locating OR Alternative
- 8:30am door prizes/please fill out evaluation/thank everyone again
- 9:00am Conclude and clean up

Thoughts:

Better speakers, sound system

2 projectors

ATTACHMENT D



2024 PROJECT LOCATION MAP

POCATELLO WATER DEPT.

PREPARED BY: B. HOCH

