



Bannock Utility Coordinating Council  
3636 Jason Avenue | Pocatello, ID 83204  
Phone (208) 681-9228

Merril Quayle, President  
JJ Murphy, Vice President  
Bridger Morrison, Secretary/Treasurer

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# Bannock Utility Coordinating Council

Meeting Minutes  
January 12, 2022  
10:00 a.m.

Paradice Conference Room &  
GoToMeeting App

**Bannock Utility Coordinating Council Meeting Minutes  
January 12, 2022 10:00 a.m.  
Paradise Conference Room & GoToMeeting App**

**1. Welcome/Attendees Sign-In**

- Meeting was called to order by Merrill Quayle at 10:10 a.m. Apologies for the late start; we were having technical difficulties.
- Attendees: **See Attachment A**
- Excused: JJ Murphy (Intermountain Gas), Franklin Delos Reyes (Marathon)

**2. Approval of Minutes from the December 8<sup>th</sup> meeting**

Council was asked to approve the minutes from the December 8<sup>th</sup> meeting as written. Motion to approve made by Bill Hale and seconded by Doug Brooks. Motion passed.

**3. Financial Report**

- As of December 31<sup>st</sup>, the Bannock UCC has a balance of \$2,304.11. We have received an additional \$225 in dues that will be deposited today, bringing the total to \$2,529.11.
- 2022 invoices have been sent out. Dues have been received from the following:
  - Intermountain Gas
  - City of Pocatello
  - Direct Communications
  - ITD District 5
  - Bannock County
  - J-U-B
  - HLE
  - Mickelsen Construction
  - Division of Building Safety

**4. Items from Idaho UCC**

Any IUCC questions – please contact one of the Idaho State UCC officers – Bob Chandler - bobchandlercda@gmail.com, Alan Volbrecht – alan.volbrecht@elmutility.com, or Nichole Rush – nrush@idahopower.com

**5. Digline Information and News**

- Digline ticket information: **See attachment B.**
- Ticket information can always be found online at <https://www.digline.com/statistics>.

**6. Damage Prevention Board News**

- Next meeting will be held on January 27<sup>th</sup>.
- The DBS Statues and Rules Subcommittee has been put on hold until further notice.

- 48 complaints last month. Monthly average is 45 – 55.
- Bill is looking for ideas on how to educate homeowners. Contact him if you have suggestions.
- Bill Hale, Damage Prevention Program Specialist 208-332-7140
- Link to the meeting dates and agendas  
<https://dbs.idaho.gov/boards/dpboard/dpmeetings.html>

#### **7. Bannock UCC Contractor Breakfast**

See **attachment C** for details and specific assignments.

See **attachment D** for the questionnaire/evaluation. Please send suggestions to Brenda or Merrill.

#### **8. VP Nomination**

- Bret Blair has taken a promotion which will not lend the time to fulfil this obligation.
- Brenda nominated Phil Colborn with Intermountain Gas. Phil accepted and Merrill seconded the motion. Motion passed.

#### **9. Open Discussion on Projects Within the Area of Influence**

##### ***Syringa Networks (Doug Brooks):***

- Syringa is starting “Quick Connect” for residential areas

##### ***Mickelsen Construction (Robbie Austin):***

- Juniper Hills Country Club
- Portneuf Medical Center off of Olympus

##### ***Sparklight (Russell Christ):***

- Working on getting serves hooked up in subdivisions

##### ***Simplot (Sean Gumm):***

- Working on leader lines coming into the plant

##### ***Intermountain Gas Co. (Phil Colborn):***

- Carson Street Bridge Project, beginning to middle of February

##### ***City of Pocatello (Merril Quayle):***

- Whitman Lift Station – STARR Construction. Will be putting in two lifts, one on each side.
- Waterline projects – see November minutes.
- Streets resurfacing schedule to come.

***Idaho Power (Ethan Morgan):***

- Working with City of Chubbuck on New Day Parkway
- City of Chubbuck – Philbin and Chubbuck Road roundabout
- No dig ins or damages in December in American Falls/Blackfoot

**10. Any other items from the council**

N/A

**11. Review of any action items**

See the attached breakfast minutes for assignments.

**12. Next meeting**

Scheduled for Wednesday, February 9<sup>th</sup> at 10:00 a.m. via GoToMeeting App OR in person in the City Hall Paradise Conference Room.

**13. Adjourn**

Meeting adjourned at 11:00 a.m.

APPROVED BY:

  
\_\_\_\_\_  
MERRIL QUAYLE, PRESIDENT

ATTEST:

  
\_\_\_\_\_  
BRIDGER MORRISON, SECRETARY/TREASURER

PREPARED BY: Brenda Andrews

# ATTACHMENT

## A

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**Attendees Sign-In**  
**Bannock Utility Coordinating Council Meeting**  
**Location: City of Pocatello Paradise Conference Room, City Hall**  
**Date/Time: 01.12.2022/10:00am**                      **Conducting: Merrill Quayle**

Name	Representing	Email	Phone Number	Initials
Andrews, Brenda	City of Pocatello Engineering	<a href="mailto:bandrews@pocatello.us">bandrews@pocatello.us</a>	208-234-6225	BA
Austin, Robbie	Mickelsen Construction	<a href="mailto:mikoestimator@gmail.com">mikoestimator@gmail.com</a>	208-339-3805	RA
Blair, Bret	Williams NW Pipeline Co.	<a href="mailto:bret.blair@williams.com">bret.blair@williams.com</a>	208-317-5865	
Bringhurst, Kirsten	Utility Vac N Fill	<a href="mailto:utilityvacnfill@gmail.com">utilityvacnfill@gmail.com</a>	208-417-8558	
Brooks, Doug	Syringa Networks	<a href="mailto:dbrooks@syringanetworks.net">dbrooks@syringanetworks.net</a>	208-520-9233	DB
Christ, Russell	Sparklight	<a href="mailto:russell.christ@sparklight.biz">russell.christ@sparklight.biz</a>	208-223-0648	RC
Colborn, Phillip	Intermountain Gas Co.	<a href="mailto:phillip.colborn@intgas.com">phillip.colborn@intgas.com</a>	208-220-6587	PC
Cutler, Jake	Direct Communications	<a href="mailto:jacobc@directcom.com">jacobc@directcom.com</a>	208-847-5785	
Delos Reyes, Frank	Marathon Pipeline	<a href="mailto:FHDelosReyes@marathonpetroleum.com">FHDelosReyes@marathonpetroleum.com</a>	360-448-5137	
Funk, Zac	Badger Daylight	<a href="mailto:zfunk@badgerinc.com">zfunk@badgerinc.com</a>	208-484-4686	
Gumm, Sean	Simplot	<a href="mailto:Jeffery.Gumm@simplot.com">Jeffery.Gumm@simplot.com</a>	208-220-6018	SG
Hale, Bill	Damage Prevention/Div. of Building Safety	<a href="mailto:Bill.Hale@dbs.idaho.gov">Bill.Hale@dbs.idaho.gov</a>	208-332-7140	BD
Halstead, Melodie	ITD	<a href="mailto:melodie.halstead@itd.idaho.gov">melodie.halstead@itd.idaho.gov</a>	208-239-3370	
Mike Jaglowski	Bannock County	<a href="mailto:mjaglowski@bannockcounty.us">mjaglowski@bannockcounty.us</a>	208-236-7230	
Kramer, Eric	USIC	<a href="mailto:erickramer@usicl.com">erickramer@usicl.com</a>	208-351-7215	
Morgan, Ethan	Idaho Power	<a href="mailto:emorgan@idahopower.com">emorgan@idahopower.com</a>	208-388-6510	EM
Morrison, Bridger	City of Chubbuck	<a href="mailto:bmorrison@cityofchubbuck.us">bmorrison@cityofchubbuck.us</a>	208-237-2430	BM
Murphy, JJ	Intermountain Gas Co.	<a href="mailto:james.murphy@intgas.com">james.murphy@intgas.com</a>	208-241-8710	
Parrish, Daniel	Direct Communications	<a href="mailto:danielp@directcom.com">danielp@directcom.com</a>	208-406-3503	
Quayle, Merrill	City of Pocatello	<a href="mailto:mquayle@pocatello.us">mquayle@pocatello.us</a>	208-681-9228	MQ
Sheppard, Andrea	J-U-B	<a href="mailto:asheppard@jub.com">asheppard@jub.com</a>	208-589-8756	
Matthew Pallante	Idaho Power	<a href="mailto:MPallante@idahopower.com">MPallante@idahopower.com</a>	208-530-6924	
Wood, Patrick	Damage Prevention/Div. of Building Safety	<a href="mailto:Patrick.Wood@dbs.idaho.gov">Patrick.Wood@dbs.idaho.gov</a>	208-332-7140	

Josh Hubbard Williams

# ATTACHMENT B

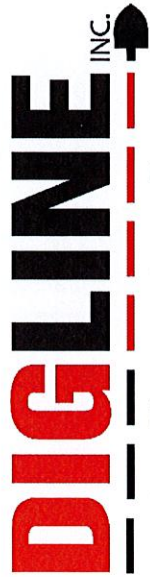
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### Notifications by County 2021 - Inbound

County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Ada	4,590	4,603	7,402	7,132	6,050	6,073	5,573	5,596	5,397	4,951	4,735	3,915	66,017
Adams	11	3	31	60	81	71	66	64	78	56	33	9	563
Bannock	338	318	646	792	835	916	711	804	727	541	507	348	7,483
Bear Lake	36	30	73	140	205	226	194	207	140	123	122	32	1,528
Bingham	151	160	378	441	397	395	331	298	405	285	299	162	3,702
Blaine	136	129	301	587	581	813	486	557	660	514	471	312	5,547
Boise	27	17	74	199	150	142	163	262	196	171	87	23	1,511
Bonneville	515	468	1,174	2,168	2,078	2,138	1,550	1,420	1,356	1,142	867	622	15,498
Butte	7	7	21	36	33	26	17	36	28	40	10	7	268
Camas	1	1	8	8	14	17	5	11	18	10	0	3	96
Canyon	1,667	2,086	3,081	3,045	2,601	2,776	2,567	2,543	2,290	2,219	1,953	2,005	28,833
Caribou	28	6	36	74	75	89	98	138	85	69	45	19	762
Cassia	115	113	261	226	231	219	148	209	257	152	162	103	2,196
Clark	5	0	3	2	8	4	4	4	6	2	4	7	49
Clearwater	54	22	60	106	102	116	116	79	57	54	50	8	824
Custer	0	2	18	40	52	101	65	61	43	33	22	6	443
Elmore	109	139	220	266	289	212	230	277	222	297	266	200	2,727
Franklin	48	51	110	204	138	134	147	175	182	246	183	93	1,711
Fremont	19	14	36	205	524	719	739	702	789	500	213	60	4,520
Gem	161	171	254	251	232	300	242	201	227	179	214	152	2,584
Gooding	45	58	111	104	100	94	80	114	88	90	73	53	1,010
Idaho	54	30	80	117	116	144	129	133	117	132	82	34	1,168
Jefferson	81	121	273	376	379	351	293	339	349	281	319	161	3,323
Jerome	116	113	210	203	199	151	146	160	161	167	183	117	1,926
Latah	116	122	258	348	335	359	278	359	317	301	239	123	3,155
Lemhi	8	11	61	92	77	76	76	76	52	67	85	24	705
Lewis	12	5	32	48	40	29	31	43	25	24	17	11	317
Lincoln	10	25	62	33	30	41	47	26	21	49	45	22	411
Madison	91	79	135	312	271	303	231	296	245	266	192	160	2,581
Minidoka	99	113	251	220	194	216	148	143	148	184	185	105	2,006
Nez Perce	218	190	350	352	295	292	262	270	282	235	253	164	3,163
Oneida	5	4	40	43	30	45	52	44	43	27	27	15	375
Owyhee	52	61	91	95	61	96	79	75	74	97	80	102	963
Payette	125	149	286	266	247	230	183	213	200	170	191	138	2,398
Power	27	32	69	49	73	115	61	57	62	59	60	39	703
Teton	22	10	51	256	325	305	324	368	381	290	115	49	2,496
Twin Falls	446	530	986	887	797	764	767	719	648	741	742	492	8,519
Valley	12	10	16	161	420	385	347	303	320	243	156	51	2,424
Washington	31	35	116	117	102	88	84	82	196	144	140	68	1,203
<b>Total</b>	<b>9,588</b>	<b>10,038</b>	<b>17,665</b>	<b>20,061</b>	<b>18,767</b>	<b>19,571</b>	<b>17,070</b>	<b>17,464</b>	<b>16,892</b>	<b>15,151</b>	<b>13,427</b>	<b>10,014</b>	<b>185,708</b>





*Call Before You Dig*

**Total Ticket Summary - Inbound**

Month	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan	2,806	2,568	3,944	4,078	4,400	2,864	5,782	7,651	8,110	9,588
Feb	3,650	3,660	4,203	5,908	6,225	5,546	6,813	5,565	9,147	10,038
Mar	5,171	6,390	7,775	9,477	9,929	10,926	10,246	12,035	13,177	17,665
Apr	7,538	9,072	10,123	10,822	11,643	11,719	14,030	16,229	16,550	20,061
May	8,759	9,650	10,145	9,891	11,791	13,726	15,147	15,838	16,884	18,767
June	7,822	8,322	9,896	10,839	11,894	13,057	13,585	14,410	16,866	19,571
July	7,079	8,393	9,264	10,076	10,201	11,520	12,839	15,322	16,792	17,070
Aug	7,555	8,328	8,318	9,516	11,965	12,589	13,565	14,697	16,429	17,464
Sept	7,125	7,770	8,453	9,884	11,270	10,434	11,711	13,689	16,222	16,892
Oct	7,634	7,705	8,155	8,780	9,888	11,363	13,309	13,761	16,626	15,151
Nov	5,012	5,030	5,062	6,055	8,069	8,314	9,486	9,891	11,407	13,427
Dec	3,150	3,064	4,408	4,245	3,749	5,192	5,598	7,563	9,488	10,014
<b>Yearly Totals</b>	<b>73,301</b>	<b>79,952</b>	<b>89,746</b>	<b>99,571</b>	<b>111,024</b>	<b>117,250</b>	<b>132,111</b>	<b>146,651</b>	<b>167,698</b>	<b>185,708</b>

# ATTACHMENT C

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## Bannock Utility Coordinating Council Breakfast Planning

Date: February 23, 2022 Time: 7 – 9 a.m.

Place: Public Works Annex @ 2405 Garrett Way

### Event Details & Assignments

- **Location:** City of Pocatello Public Works Annex at 2405 Garrett Way
- **Invitations:** Invitations have gone out and we have received 23 confirmations. Please let Brenda know how many from your company will be attending ASAP. Reminder invites will be sent out the first Monday in February.
- **Presentations:**
  - Bannock UCC – 5-minute introduction
  - Idaho Damage Prevention Board 5- 10 minutes (Bill Hale)
  - Idaho Power 5 – 10 minutes (Ethan Morgan)
  - Williams NW Pipeline 5 – 10 minutes (Josh Hubbard)
- **Possible Vendors:**
  - Western States
  - Ditch Witch – JJ will contact
  - Dig Line
  - Idaho Power
  - Intermountain Gas
  - Williams
  - USIC – Merrill will contact
  - Direct Communications – Merrill will contact
  - Badger Daylight – Merrill will contact
  - United Rental
  - Marathon
  - Bortek – Merrill will contact
  - Utility Vac-N-Fill – Merrill will contact
  - ELM
  - BP Locating
- Door prizes – several large items. Intermountain Gas will see if they can give away a BBQ grill again, Syringa will check on a prize to donate; smaller things can go on vendor tables just as giveaways.
- Tickets and container to draw from for door prizes (Williams)
- Table set up for door Prizes
- Name tags and marker (JJ) – only for the BUCC people this year.
- Sign in sheet (Brenda)
- 15 tables and 120 chairs for 116 people – City of Pocatello Parks Department tables will be set up at the PW Annex this week and they are willing to leave them there for us to use. Merrill will also bring some from City Hall and will call Phil Colborn at IGC if more are needed.
- Garbage cans 2-90 gal carts (Merril)
- **Computer, cords, remote** for screen for presentations and mic with speakers – Merrill to arrange with City IT department
- **Food:** Del Monte – JJ contacted. Estimated 120 people in attendance.
- **Questionnaire/Evaluation of the event:** Brenda will attach to old eval to minutes to be reviewed. Feedback welcome!
- **Brochures** for Bannock UCC and information to join if interested.
- **Additional Funding:** If your company would like to contribute, they can pay Del Monte directly for the cost of the breakfast (located at 808 West Center in Pocatello. Phone number 208-234-2061) OR send a check to Bannock UCC, attention Merrill Quayle, 3636 Jason Ave, Pocatello ID 83204.
- **Parking** – there should be plenty of parking. People will need to park along Frontage Road at an angle.
- **Signage to entrance** – Merrill

February 22, 2022

- 5:30 p.m. get computer setup and setup tables and chairs, tables for vendors, garbage cans. Please stop by and help set up if you are able.

February 23, 2022

- 6:30 a.m. show up and unlock doors
- Direct Communications to man tickets for door prizes
- 7:00am Welcome and start breakfast (where exits, restrooms, garbage etc.)
- Recognize vendors and thank them
- 7:30am Start presentations
  - 5 minutes Bannock UCC introduction and invitation to join (Merril)
  - Idaho Damage Prevention Board
  - Idaho Power
  - Williams
- 8:30am door prizes and please fill out evaluation thank everyone again
- 9:00am Conclude and clean up

# ATTACHMENT D

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# EVALUATION FORM

UTILITY DAMAGE PREVENTION CONTRACTOR BREAKFAST  
Bannock Utility Coordinating Council (BUCC)  
February 23, 2022

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

What business are you in?  Utilities  Consulting  Government  Contractor  
 Other: \_\_\_\_\_

What was the most beneficial/least beneficial aspect of the breakfast and presentations?

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Are you a member of a Utility Coordinating Council (UCC)?  Yes  No

Are you or your organization interested in joining a UCC?  Yes  No

If yes, what is the name of your organization and contact information?

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Did you come to the breakfast with a concern or question?  Yes  No

If yes, what was the concern? \_\_\_\_\_

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Was your concern addressed?  Yes  No

If this event was held next year, would you attend?  Yes  No

Any additional questions you might have:

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Suggestions for future meetings or presentation topics:

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