



Bannock Utility Coordinating Council
3636 Jason Avenue | Pocatello, ID 83204
Phone (208) 681-9228

Merril Quayle, President
JJ Murphy, Vice President
Bridger Morrison, Secretary/Treasurer

Bannock Utility Coordinating Council

Meeting Minutes
January 9, 2019
10:00 a.m.

City Hall – Paradise Conference
Room

Bannock Utility Coordinating Council Meeting Minutes

January 9, 2019 10:00 a.m.

City Hall – Paradise Conference Room

1. Welcome/Attendees Sign-In

Meeting was called to order Merrill Quayle, Bannock UCC President, at 10:00 a.m.

Excused: Andrea Sheppard (JUB). Attendees: See Attachment A.

2. Approval of Minutes from the December 12th meeting

Council was asked to approve the minutes from the December 12th meeting as written.

Motion to approve made by JJ Murphy and seconded by Kim Hunter. Motion passed.

3. Follow-up on Last Meeting Action Items

BUCC Breakfast Assignments – see Attachment B.

4. Financial Report

- Current BUCC account balance is \$1,895.40. Two deposits were made since December totaling \$300. An additional \$150 to be deposited on 1/9/19.

5. Short Presentation – Getting to know you and your company

JJ Murphy – Intermountain Gas Co.

- IGC owned by MDU Resources Group
- JJ has been with ICG for 15 years; last 7 years in office management
- Area runs from 400 N in Blackfoot, through Pocatello/Chubbuck, out to American Falls and Aberdeen, Lava, Grace, and Montpelier.
- 27 people in the Pocatello office
- 35,000 – 40,000 customers in the district
- 370 miles of distribution plastic
- 50 miles of transmission

6. Bannock UCC Contractor Breakfast

- Date: February 27, 2019 from 7 – 9 a.m. at the City of Pocatello Council Chambers
- Discussion: See Attachment B

7. Items from Idaho UCC

- IUCC Spring Meeting will be April 18 – 19, 2019 at Intermountain Gas Co. in Boise (Merrill, possibly JJ to attend)
- Bob Chandler is the IUCC website person, he can be reached at bobchandlercda@gmail.com

8. Dig Line Information and News

- Ticket Data – See Attachment C
- 2018 Stats: Over the past year, the Digline office in Boise saw an increase from 24.09% in 2017 to 26.8% in 2018. They processed just under 34,000 tickets submitted online. On average, it takes five minutes to process a locate request over the phone. It takes an average of two minutes to process a web ticket. Overall, they saw an 11% increase in locate requests around the State of Idaho.
 - Scheduled 545 meet requests
 - Processed 3,000 emergency and just under 2,700 priority requests
 - Had 50 days in 2018 where they processed between 600-700 tickets
 - Had 29 days where they processed between 700-800 tickets
 - Had 3 days where they processed over 800 tickets. Two in May, with both at 871 tickets each day.
 - The business hour each day has been between 9 – 10 a.m. So, a note to the wise: call before 9 a.m. or after 10 a.m. OR submit your request online.
 - 2019 is starting out with record setting numbers. Over 500 locate requests processed on January 2nd.
- After 15 years in their currently location, Digline has moved to a new office. The new location is 8310 W Ustick Road Suite 100, Boise, ID 83704

9. Damage Prevention Board News

- Contact person: Jerry Peterson, 208 332-4003, jerry.peterson@dbs.idaho.gov for more information.
- The next scheduled Damage Prevention Board Meeting is January 24, 2019. The agenda will be posted a few days prior to the meeting. If you have a concern or something you want to speak to on the agenda, everyone is welcome to participate! Here is the link to the meeting dates and agendas: <https://dbs.idaho.gov/boards/dpboard/dpmeetings.html>

10. Open Discussion on Projects Within the Area of Influence

Cable One (Kim Hunter):

- Rebuild in American Falls – all aerial work right now.

Andeavor (Frank Delos Reyes):

- UPR Powerlines

Intermountain Gas Co. (JJ Murphy):

- Northgate Area

Idaho Power (Clair Stucki):

- Transmission in Poleline to Eldredge substation

11. Any other items from the council

- Discussion about minimum and maximum dig depths.

12. Review of any action items

- BUCC Breakfast follow-up items
 - JJ contact Mickelson and Knife River about doing a 10 minute presentation
 - Merrill send out invitations in two weeks
 - Derek contact Codale and Ditch Witch about being vendors at this event
 - Merrill contact Dig Line and confirm they will be at the breakfast
 - JJ to contact the Mountain View Event Center regarding prices/possible scheduling
 - Financial contributions to Del Monte

13. Next meeting

Scheduled for Wednesday, February 13, 2019 at 10:00 a.m.

14. Adjourn

Meeting adjourned by Merrill Quayle at 10:50 a.m.

APPROVED BY:

MERRIL QUAYLE, PRESIDENT

ATTEST:

BRIDGER MORRISON, SECRETARY/TREASURER

PREPARED BY: Brenda Andrews

ATTACHMENT

A

ATTACHMENT B

Bannock Utility Coordinating Council Breakfast Planning

Date: February 27, 2019 Time: 7 – 9 a.m.

Place: City Hall Council Chambers

Event Details & Assignments

- **Location:** City of Pocatello, Council Chambers has been scheduled for both set up the night before, and the morning of the event. JJ Murphy checked with the Mountain View Event Center regarding prices. The price was too high for this year and will keep the event in the City Council Chambers this year.
- **Invitations:** Merrill to get the contractors list from Julie and send out invites in two weeks (around January 23). Email reminder to those that RSVP a couple days before or day before.
- **Vendors:**
 - Western States
 - Ditch Witch – Derek to contact
 - Codale – Derek to contact
 - Dig Line – Merrill to contact
 - Idaho Power
 - Intermountain Gas
 - Williams
 - Andeavor
- Utility and vendor donations?
- Door prizes
- Tickets and container to draw from for door prizes (Williams)
- Table for door Prizes
- Name tags and marker (JJ)
- Sign in sheet (Brenda)
- 15 tables and 120 chairs for 116 people (City of Pocatello and Intermountain Gas)
- Garbage cans 2-90 gal carts (Merril)
- Get Key from Finance the night before to unlock front doors (Merril)
- **Computer, cords, remote** for screen for presentations and mic with speakers – Merrill and Brenda to arrange with City IT department
- **Food:** (approximately \$11 from Del Monty includes everything for this price) – JJ confirmed with Del Monte to cater this event.
 - Catered
 - Type of meal
 - Drinks
 - Plates
 - Cups
 - Utensils
 - Napkins
- **Questionnaire/Evaluation of the event:** using last years. See Attachment D. Please let Merrill know if you think anything needs to be added or changed.
- **Brochures** for Bannock UCC and information to join if interested
- **Additional Funding:** If your company would like to contribute, please pay Del Monte directly for the cost of the breakfast. They are located at 808 West Center in Pocatello. Their phone number is 208- 234-2061.

February 26, 2019

- 5:00pm get computer setup and setup tables and chairs, tables for vendors, garbage cans

February 27, 2019

- 6:30am show up and unlock doors
- Direct Communications to man tickets for door prizes
- 7:00am Welcome and start breakfast (where exits, restrooms, garbage etc.)
- Recognize vendors and thank them
- 7:30am Start presentations
 - 5 minutes Bannock UCC introduction and invitation to join (Merril)
 - 5-minute consultant presentation (?)
 - JJ contacting Mickelson and Knife River about doing a presentation – 10 min each
- 8:30am door prizes and please fill out evaluation thank everyone again (Bridger to bring evaluations)
- 9:00am Conclude and clean up

ATTACHMENT C



Notifications by County 2018 - Inbound

County	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Ada	2,501	2,866	3,972	4,682	5,169	4,482	4,245	4,421	3699	4484	3352	2199	46,072
Adams	2	3	10	25	34	27	43	49	43	29	14	9	288
Bannock	181	251	420	829	844	767	709	774	561	673	540	186	6,735
Bear Lake	19	22	40	134	105	156	106	84	84	105	45	29	929
Bingham	123	132	190	254	315	313	259	272	271	227	184	106	2,646
Blaine	41	61	98	436	568	553	516	466	445	498	249	71	4,002
Boise	13	16	40	99	117	117	106	107	101	93	59	20	888
Bonneville	341	356	611	1,144	1,226	1,086	1,038	1,140	930	998	556	315	9,741
Butte	0	5	11	11	50	84	23	14	16	35	15	2	266
Camas	1	0	0	9	11	10	8	11	6	8	12	2	78
Canyon	893	1,120	1,536	1,804	1,720	1,593	1,593	1,736	1411	1711	1303	980	17,400
Caribou	22	20	48	81	89	99	103	81	105	158	35	20	861
Cassia	72	106	123	179	173	181	173	175	159	171	159	69	1,740
Clark	1	6	4	33	28	31	15	14	17	28	8	0	185
Clearwater	12	17	31	59	80	48	55	61	51	38	23	9	484
Custer	0	2	5	23	34	82	52	50	44	36	17	0	345
Elmore	73	86	99	177	197	160	149	138	195	183	212	136	1,805
Franklin	23	25	59	77	92	86	89	73	84	94	46	26	774
Fremont	30	19	32	111	216	202	188	239	187	263	103	24	1,614
Gem	91	131	229	168	156	163	126	138	105	127	108	64	1,606
Gooding	89	102	141	153	122	110	66	83	57	105	99	64	1,191
Idaho	31	41	62	89	152	126	123	221	126	112	58	21	1,162
Jefferson	67	127	172	200	264	209	190	233	165	321	178	127	2,253
Jerome	110	127	156	158	208	153	238	265	215	163	104	89	1,986
Latah	118	95	152	254	313	263	293	253	296	236	149	101	2,523
Lemhi	3	15	56	74	74	69	42	58	53	66	44	19	573
Lewis	7	12	33	70	46	40	29	46	21	34	46	4	388
Lincoln	2	14	16	31	18	17	123	118	59	63	17	12	490
Madison	66	82	131	219	234	209	192	207	239	318	132	58	2,087
Minidoka	88	89	302	301	198	233	152	168	137	116	143	87	2,014
Nez Perce	175	215	283	326	323	309	273	256	342	322	441	209	3,474
Oneida	13	11	11	35	26	38	19	20	18	21	23	9	244
Owyhee	42	52	79	80	47	62	80	63	54	76	82	56	773
Payette	111	184	306	334	370	292	281	402	410	308	226	121	3,345
Power	19	17	35	65	66	80	88	66	52	73	72	42	675
Teton	18	13	32	130	230	169	163	172	193	142	66	24	1,352
Twin Falls	328	304	641	964	901	670	566	537	465	590	427	232	6,625
Valley	19	15	17	112	218	222	239	241	230	202	72	32	1,619
Washington	37	54	63	100	113	74	86	113	65	82	67	24	878
Total	5,782	6,813	10,246	14,030	15,147	13,585	12,839	13,565	11,711	13,309	9,486	5,598	132,111



Total Ticket Summary - Inbound

Month	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Jan	2,485	2,726	2,858	2,806	2,568	3,944	4,078	4,400	2,864	5,782
Feb	2,782	3,119	2,922	3,650	3,660	4,203	5,908	6,225	5,546	6,813
Mar	5,034	5,959	4,925	5,171	6,390	7,775	9,477	9,929	10,926	10,246
Apr	7,681	7,752	6,925	7,538	9,072	10,123	10,822	11,643	11,719	14,030
May	7,622	7,322	8,027	8,759	9,650	10,145	9,891	11,791	13,726	15,147
June	7,523	7,445	7,948	7,822	8,322	9,896	10,839	11,894	13,057	13,585
July	6,998	6,946	6,574	7,079	8,393	9,264	10,076	10,201	11,520	12,839
Aug	6,719	6,475	7,013	7,555	8,328	8,318	9,516	11,965	12,589	13,565
Sept	6,579	6,638	6,529	7,125	7,770	8,453	9,884	11,270	10,434	11,711
Oct	5,675	5,684	6,151	7,634	7,705	8,155	8,780	9,888	11,363	13,309
Nov	4,213	4,135	4,371	5,012	5,030	5,062	6,055	8,069	8,314	9,486
Dec	2,538	2,617	2,956	3,150	3,064	4,408	4,245	3,749	5,192	5,598
Yearly Totals	65,849	66,818	67,199	73,301	79,952	89,746	99,571	111,024	117,250	132,111

ATTACHMENT D

EVALUATION FORM

UTILITY DAMAGE PREVENTION CONTRACTOR BREAKFAST

Bannock Utility Coordinating Council (BUCC)

February 22, 2017

What business are you in? Utilities Consulting Government Contractor
 Other: _____

What was the most beneficial/least beneficial aspect of the breakfast and presentations?

Are you a member of a Utility Coordinating Council (UCC)? Yes No

Are you or your organization interested in joining a UCC? Yes No

If yes, what is the name of your organization and contact information?

Did you come to the breakfast with a concern or question? Yes No

If yes, what was the concern? _____

Was your concern addressed? Yes No

If this event was held next year, would you attend? Yes No

Any additional questions you might have:

Suggestions for future meetings or presentation topics:
