

IUCC Meeting Minutes 04/18/19

President Terry Harpt, Intermountain Gas called the meeting to order at 1:04 pm.

Terry provided regarding Intermountain Gas statistics for filing complaints with the Damage Prevention Board and damage statistics for Int Gas.

Gary with the Boise Valley Railroad distributed a packet of information and talked about working around railroad tracks.

Julie with Digline went over and discussed 811 events and Positive Response – next steps
Craig and Derrick with Digline went through the process of a locate ticket when called in through the ticket being issued to facility owners

Pat with T-O Engineers presented on what you should expect from your engineer and passed out information

Jeff with Central Paving and Eric with L2 Excavation presented the construction job from a contractor's point of view

Jerry Peterson with DBS presented training updates from the Damage Prevention Board.

No Host Dinner will be held at McGaths Fish House at 6:30

Meeting adjourned at 4:30 pm

President, Terry Harpt, Intermountain Gas called meeting to order at 9:02 am

The 2018 Fall Meeting notes were reviewed and Bruce with Fatbeam motioned to accept the minutes and Andy with FMTC second, all in favor, approved

Nichole went over treasurer report

Discussion regarding what the local UCC chapters need

Andy, FMTC said they don't get contractors, Bruce, Fatbeam said they don't see ITD and Tom said ITD used to show up until about 1 year ago.

Nichole mentioned that Canyon UCC adds the company they are seeking participation through to the agenda as a speaker or posing a question to and then sends them the invite requesting their presence.

Agency Reports

Ada – Al Christy – suggested in our next meeting to have someone present a project that went well and one that didn't so everyone could see the differences and where the problem area is. Also stated membership is good, raised their dues, will be working with Canyon to do a breakfast for the contractors next year. Participated with a booth at safety fest and Micron Safety fair. Also said at their meetings they have one company offer a presentation of their job and company

Bonneville – Not Present

Benewah Shoshone – Bob Chandler stated meeting every other month

Magic Valley Scott Draper 7-12 members good participation, during summer months only meet every other month. Meeting 2nd Tuesday of each month

Bonner – Bruce Hathaway, meeting every month 10-15 attendees. Their chapter donated \$1500 to the Mike Rowe campaign lots of other local events

Kootenai – Bruce Hathaway 17-20 attendees – they are doing safety fests, home and garden shows, Dozer Days May 18-19 which will be at the post falls Cabela', stated a lot of the members are nearing retirement and need to bring in younger members

Canyon – Alan Volbrect raised dues good turnout especially from utilities, trying to get more coordination from their meetings and they have a contractor on the board.

Tri County – Andy Beutler, 8 – 10 members attending meetings breakfast awareness recently

Bingham – Not present

Lewis/Clark Tom Donahue 12 – 15 members meeting off months of the year. Tom mentioned this is his last meeting and that Chris Digger will be taking over

Julie with Digline – moved offices in January. August 2018 update of work time went over fairly well.

General discussion of the attendees around funding UCC's through call tickets like the northern UCC's do Julie mentioned there will be a meeting in the fall for Digline Advisory members.

Next meeting will be held again at Intermountain Gas, Boise on September 12 and 13.

Meeting adjourned at 10:21

April 18th

IUCC Meeting

Spring 2019

Name

Company

UCC Chapter

Nichole Rush

Idaho Power Co

Ada & Canyon

PAT COLWELL

T-O ENGINEERS

CANYON

Arion Bauges

ITD

Ada & Canyon

Al Christy

Meridian ID Public Works

Ada

Andrew J. Banta

F.M.T.C.

TRF COUNTY

Julie Maki

Digline

One call

Christi Campbell

Digline

One Call

Dorick Rye

Digline

One Call

Mark Anderson

City of Meridian

ADA

Cameron Ambrose

City of Meridian

ADA

Jenna Anderson

Badger Daylighting

ADA @ Canyon

Paul Corner

ELM

ADA @ Canyon

TERRY HARPT

IGC

All of them

Elisa Waste

IPCO

Ada

Krista Englund

IPCO

Ada

Alan Volbrecht

ELM

Ada + Canyon

Eric Bird

L² EXCAVATION

ADA / CANYON

Bruce Hathaway

FATBEM

KCUCC

Tom Donohue

CABLE ONE

LCUCC

Scott Draper

PMT

MUCC

Kem GARGENT

PMT

MUCC

Bib Chandler

AID

KCUCC

Steven Pecka

ACHD

ADA

Jerry Peterson

DBS / DPB

Ethan Morgan

IPC

ada / canyon

April 19th

IUCC Meeting

Spring 2019

| Name | Company | UCC Chapter |
|-----------------|--------------------------|------------------|
| Nichole Bush | ILPC | |
| Bruce Hartaway | FATBEAM | KCUC |
| Tom Donohue | CABLE ONE | LCUCC |
| Julie Maki | Dig Line | one-call |
| SCOTT DRAPER | FMT | MVUCC |
| Kimberly Garcia | DMT | mvucc |
| Steven Pecka | ACHD | Ada |
| Al Christy | Meridian ID Public Works | Ada |
| Andy Beutler | FMT | TRI COUNTY |
| Alan Volbrecht | ELM | Canyon + Ada |
| Paul Cornee | ELM | ADA + Canyon |
| Jess Powell | Idaho Power | ADA + Canyon UCC |



Watco Right of Way Protection Policy & Procedures

BOISE VALLEY



RAILROAD

Process for working in BVRR Right of Way:

1. Need to acquire a right of entry permit
 - a. Contact Barbara Crawford or Keith Cameron
2. Meet with General Manager of BVRR Gary Wagenseller
 - a. Discuss work to be done
 - b. Location
3. Decide whether or not a Railroad Flagger will be needed
 - a. Anytime Men or Equipment will be within 25 ft of the RR tracks a flagger will be required.
 - b. If this is not followed it puts yourself, your team, and the RR team in an unsafe situation
4. Schedule work to be done
 - a. RR will provide flaggers if needed
 - b. RR will update paperwork to show Men and Equipment working around tracks at specific mile post.

Watco Companies, LLC

Barbara Crawford
Real Estate Administrative Assistant
315 West 3rd Street
Pittsburg, Kansas 66762
620-231-2230, Ext. 364
620-235-7364-Direct Line
bcrawford@watcocompanies.com

Keith Cameron
Office: 620-235-7339
Email: kcameron@watcocompanies.com
Director of Property & Real Estate

Boise Valley Railroad

Gary Wagenseller
General Manager Boise Valley Railroad
Email: gwagenseller@watcocompanies.com
Phone: 208-329-4316

Travis Gathagan
BVRR Road Master
Email: tgathagan@watcocompanies.com
Phone: 208-546-8515

CDL Electric

John Bowers
BVRR Signal Maintainer
208-608-2870



Flagging Rate Agreement

When Contractors have men and equipment working within 25 feet on either side of the railroad track centerline, Federal Regulations mandate protection must be provided by qualified railroad flagman. Equipment with extensions, such as a crane boom, that are near enough to reach within 25 feet of the track also requires the proper protection.

A contractor must contact the railroad a minimum of 48-hours unless stipulated in order to schedule and receive approval from the Roadmaster or Division Engineer to provide the protection. Below are the Flagging Rates to be invoiced to the Contractor or the State Agency for flagging work completed within the 25 feet of the Railroad Right-of-Way per the Agreement.

- \$100.00 Per hour with a 4-hour minimum
- \$150.00 Per hour for all hours over 8-hours in any week day
- \$150.00 Per hour up with a 4-hour minimum up to eight hours on Saturday's
- \$150.00 Per hour for all hours over eight on Saturday's or up to eight hours on Sunday's or holidays

Please sign that you acknowledge the rates to be invoice for flagging hours completed by the Railroad.

Company

Signature of Contractor or State Agency

Title

Date

When Contractors have men and equipment working within 25 feet on either side of the railroad track centerline, Federal Regulations mandate protection must be provided by qualified railroad flagman. Equipment with extensions, such as a crane boom, that are near enough to reach within 25 feet of the track also requires the proper protection.

This form is to be used to document and verify the time needed for the protection and inspection prior to putting the track back into service. A contractor must contact the railroad a minimum of 48-hours unless stipulated in order to schedule and receive approval from the Roadmaster or Division Engineer to provide the protection.

| | | | | |
|--|-------------------|---|---------------------|----------------------------|
| Railroad Name | | | | |
| Cost | | Explanation | | |
| \$100.00 | | Per hour with a 4-hour minimum up to eight hours in any week day | | |
| \$150.00 | | Per hour for all hours over eight in any week day | | |
| \$150.00 | | Per hour with a 4-hour minimum up to eight hours on Saturday's | | |
| \$150.00 | | Per hour for all hours over eight on Saturday's <u>or</u> up to eight hours on Sunday's or holidays | | |
| Flagging Request | | | | |
| Date Submitted | | | | |
| Date Requested | | | | |
| State Project # | | | | |
| Project Type | | | | |
| Location of Work to be Completed | | | | |
| Cross Street | | | | |
| City | | | | |
| State | | | | |
| On Site Contact | | | | |
| RR Milepost | | | | |
| Subdivision | | | | |
| Permit Number | | | | |
| Digger's Hotline Number | | | | |
| Billing Information to submit invoices for Reimbursements | | | | |
| Company | | | | |
| Address | | | | |
| City, State | | | | |
| Zip Code | | | | |
| Contact Name | | | | |
| Phone Number | | | | |
| Email Address | | | | |
| Flagging Hours | | | | |
| Railroad Team Member | | | | |
| Date | Start Time | Finish Time | Hours Billed | Approver's Initials |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total Approved Billable Hours | | | | |
| Contractor Signature | | | | |
| Date | | | | |
| By signing, I verify that the hours are true and accurate to be billed for flagging services provided by the railroad. | | | | |



1. Define the limits of the project and potential impacted areas for underground utilities.
2. Call/Email 811. Complete a "Facilities Map Request". Explain you project. Request list of utilities and contacts in that area.
3. Send out an email to each of the utilities in that area requesting maps of their facilities and explaining the project.
4. Create a utility base map showing all utilities in the area and showing possible conflicts with the project.
5. Send this map out early to utility companies to verify existing locations.
6. Send out 50% plans to utility companies to show relocation options and receive feedback.
7. Attend local UCC meeting to discuss the project.
8. Coordinate closely with utilities that will be relocated/impacted. Keep a log of conversations in case of turn over at utility or in project personnel.
9. Send out 90/100% plans to utility companies for a final review and comment.
10. Invite utilities, especially any expected to be impacted, to pre-construction meeting.
11. At precon, coordinate contractor's and utility's schedules to work with each other.
12. If possible, coordinate throughout construction with utility companies to see how the process can be improved for future projects.

Tips:

Go to the site early

- Often evidence is visible on the ground to suggest utilities in the area.

Keep a log of conversations –

- Doesn't have to be much date time, main conversation points
- I use an excel spreadsheet for each project to do this.
- Great way to get someone up to speed if there is turnover in the utility agency or project personnel.

Make plans easy to read (as much as possible).

- For smaller projects, assign each utility its own color.
- For more complex projects, assign each facility an identification number (each pole for Idaho Power would be assigned a number: IP-101, etc.)

If conflicts are a possibility, request pre-marks in small areas, or pothole to verify location and depths.