

**ADA COUNTY UTILITY COORDINATING COUNCIL
MEETING MINUTES
February 14, 2018**

President: Greg Fullerton
Vice President: Midge Kline
Sec/Treasurer:

ATTENDEES: See attached roster

Financial Report:

Previous Balance:	\$ 1,193.16	
Deposit: Dues	\$ 0	
Deposit: Misc., Dividend etc.	\$ 0	
Subtotal:	\$ 1,193.16	
Expenses:	\$ 0	
CURRENT BALANCE:	\$ 1,193.16	

Call to Order: 12:03

Welcome any new guests:

OLD BUSINESS:

- Safety Fest Report: Safety Fest went well; Thanks to everyone that volunteered.

NEW BUSINESS:

- Secretary Position Open Again for 2018: Al Christy from city of Meridian was voted in to replace Tony Rupley who is unable to continue for the remainder of the year. **THANK YOU AL!**
- Dig Line law update at Intermountain Gas: Advisory Committee meeting- February 20th. Meeting from 9-12 with a round table discussion in the afternoon. Topics include positive response and definition of a "business day". There is an option to participate by phone if unable to attend. Contact Julie at Digline for more information.
- Jeff Hannes from Central Paving: running into utility coordination/scheduling issues. Requesting better coordination and communication due to the magnitude of this large, high profile project.
- Canyon County UCC Contractor Appreciation Breakfast – February 28th at the Best Western Exit 29 in Caldwell. RSVP to Ed Kosydar.

AGENCY REPORTS:

- Digline: January 2018 1400 tickets over Jan of last year; very busy and now hiring for seasonal positions.
- Idaho Pipeline: Nothing new
- Boise City Parks: jus renovated the island/medians on Curtis from Fairview to Chinden. Will be replacing the trees on Federal Way soon.
- ELM: Nothing New
- City of Meridian: 12" pipe split on Eagle Road; 3 street light strikes last month
- Tesoro/Andeavor: Nothing new in Ada County
- Idaho Power: 30% more cable replacement projects this year than last year; busy keeping up ACHD projects; 75 damages this last month.
- Williams: Nothing new
- Track Utilities: Busy with ACHD projects – State/VMP and Cloverdale; hiring for the year.
- ACHD: Development Services fee increase. Goes to Commission on March 14. INFO ATTACHED; busy with projects right now – record year for ACHD capital projects. State/VMP done September 30, Collister/State to start October 1; 3 facility damages.
- Intermountain Gas: 9 damages; keeping busy with ACHD projects
- Central Paving: Busy with St. Luke's project; done with underground work, weather has been good so been able to do concrete work; Cloverdale in progress; Upcoming projects- Bogus Basin overlay, Karcher Rd IC
- Gem State Locating: Busy with private locates.

Adjourn: 12:45 pm

Next Month's Meeting – March 14, 2018:

Damage Prevention Board website <https://damageprevention.dbs.idaho.gov/>

See meeting agendas and minutes and other information including details on the complaint process and a link to D.I.R.T.



Sara M. Baker, President
Rebecca W. Arnold, Vice President
Jim D. Hansen, Commissioner
Kent Goldthorpe, Commissioner
Paul Woods, Commissioner

Development Services Department

February 5, 2018

To: Stakeholders
From: Gary Inselman, Development Services Manager
Subject: Development Services Fees Proposal

During the FY18 budget process the Commission directed staff to review the current fee structure in Development Services to recover 100% of costs. The following breaks down the budgeted costs and FY17 fee collections as well as proposed fee adjustments.

The methodology to determine costs to recover through direct fees includes all costs within the department including labor, benefits, tools and equipment totaling \$2,187,000 in the FY18 budget. These costs exclude management, supervisory personnel, Impact Fee program administration and bridge inspection totaling \$882,000. FY17 fee collections totaled \$1,905,607. Fee collections at the same level as FY17 would leave a projected shortfall of approximately \$244,000 in FY18.

The attached 2018 Proposed Fee Schedule outlines proposed fee adjustments and new fees to raise additional revenue to cover these costs. The proposed changes to the fee schedule are projected to raise an additional \$250,000 related to development activity plus an additional \$25,000 - \$35,000 from fees charged for services provided by the Right-of-Way Section.

Next Steps - The proposed fee revisions will be scheduled for adoption by the ACHD Commission at their regularly scheduled meeting on March 14, 2018. The Ordinance and Resolution will be posted for review prior to the Commission Meeting.

DEVELOPMENT SERVICES 2018 PROPOSED FEE SCHEDULE

DEVELOPMENT RELATED FEES	Existing	Proposed
1. Plat Review Fees		
a. Plat No new streets being constructed	\$200	\$250
b. Plat New streets being constructed	\$400 plus \$25/lot	\$500 \$35/lot
2. Plan Review Fees		
a. Subdivision Plans Abutting streets require improvement, but no new streets.	\$250	\$350
b. Subdivision Plans Abutting streets may require improvement And there are new streets.	\$500 plus \$0.40/LF of new streets	\$600 \$0.50/LF of new streets
c. Non-Subdivision Plans Review of all non-subdivision plans, including multi-family, office and commercial.	\$250	\$350
d. Additional Plan Review for projects with following features:		
i. Roundabout	N/A	\$350
ii. Signal	N/A	\$350
iii. Bridge/Culvert (>=60")	N/A	\$350
iv. Stormwater Master Plan	N/A	\$350
v. Development Agreement	N/A	\$350
e. Additional Plans Review for each additional review beyond the first two submittals.	\$500 each	\$500 each
3. Review of Individual Assessment Submittals for Impact Fees	\$250 each	\$350
4. Subdivision Improvement Agreement Extension for each extension of agreement.	\$100 each	\$150
5. Subdivision Inspection Agreement Extension for each extension of agreement.	\$100 each	N/A
6. Traffic Impact Study Review	N/A	\$500

REQUESTS FOR: APPEALS, VARIANCES, WAIVERS, AND RECONSIDERATIONS

	Existing	Proposed
1. Request to Appeal a Staff Decision to Commission	N/A	\$150
2. Requests for Variances and Modifications of Policy to Commission	N/A	\$150
3. Requests for Waivers of Policy to Commission	N/A	\$150
4. Requests for Reconsideration to Commission	N/A	\$150

RIGHT-OF-WAY RELATED FEES

	Existing	Proposed
1. Applications for Vacation of Right-of-Way To process applications and cover legal advertising and certified mailings. Does not include separate costs for appraisal and actual land purchase.	\$1,000 each	\$2,500 each
2. Right-of-Way License Agreements For processing applications for allowed encroachments in public right-of-way.		
a. Private Party License Agreements	\$25 each	\$25 each
b. Development Related License Agreements	\$100 each	
i. Abutting streets require improvement, but no new streets.		\$150
ii. Abutting streets may require improvement and there are new streets.		\$200
c. Storm Drainage License Agreements	\$200, plus \$300/year	\$300, plus \$500/year
d. Commercial Rental License Agreements For occupying right-of-way for commercial purposes (parking, etc.).	\$100, plus 10% land fee value/year	\$200, plus 10% land fee value/year

Temporary Highway Use Permits

Fee Schedule Policy Section 6007.4

	Existing	Proposed
Arterial Street	\$75/day	\$80/day
Collector Street	\$50/day	\$55/day
Local Street	\$25/day	\$30/day
Annual Dewatering Permit	\$900	\$1200
Per Occurrence	\$75	\$100
Annual Permit Fee	\$75	\$100
Encroachment application fee	\$75	\$100
Encroachment Fees per month		
Travel Lane	\$450	\$500
Bicycle or Pedestrian facility	\$225	\$250
Minimum fee for other encroachments	\$125	\$150

ADA COUNTY UCC

Meeting Date: February 14, 2018

Location: Great Wall - Boise

Name	Company	Phone	Email (if you need to be added)
Julie Maki	Dig Line		
Bill Adams	Idaho P. Pe Lin		
Andrea WURTZ	Boise Parks	208-991-8021	AWURTZ@cityofboise.org
Paul Cornell	ELM	208 866-0206	
Mark Anderson	Co of Mer	888-5242	
Seimel Magana	Meridian	"	
Midge Kline	Andavor	373-2141 208 816	
Jess Powell	Idaho Power	388-6599	
Ed Kosydar	Idaho Power	388-2247	
Nichole Rush	TDC	388-5426	
Seth Bannister	NUP		
Paul Hays	NUP		
Kevin Ogami	NUP		
Steve Shidal	Track	901-5201	
Jim Pickard	ACHD		
Will Linden	IGC		
Jeff Hannes	CENTRAL JAVING		
Seth Bannister	Achd		

