

# Bannock Utility Coordinating Council

Meeting Minutes February 14, 2024 10:00 a.m.

Iwamizawa Conference Room & GoToMeeting App

# Bannock Utility Coordinating Council Meeting Minutes February 14, 2024 @ 10:00 a.m. City Hall Iwamizawa Conference Room & GoToMeeting App

# 1. Welcome/Attendees Sign-In

• Meeting was called to order by Merril Quayle at 10:01 a.m.

Attendees: See Attachment A

# 2. Approval of Minutes from the January 10th meeting

Council was asked to approve the minutes from the January 10<sup>th</sup> meeting as written. Motion to approve made by Bridger Morrison (City of Chubbuck) and seconded by Chayd Criddle (Streets). Motion passed.

# 3. Financial Report

- As of January 31, the Bannock UCC has a balance of \$2,597.55. An additional \$275 will be deposited today.
- 2024 dues paid and unpaid see Attachment B. Let Merril know of any discrepancies.
- Jesus Villa (Simplot) mentioned that he is having a hard time getting ahold of Digline to pay his dues with a credit card. Bridger Morrison (Chubbuck) will check with the bank to see if payments can go directly to our account.

#### 4. 2024 BUCC Breakfast

- Two rounds of email invitations have gone out. 166 people have RSVP'd. Planning to feed approx. 160. Phil Colborn (IMG) will let Del Monte know this week. If your organization would like to donate to the breakfast, please contact Del Monte directly.
- Vendor confirmation. Still waiting to hear regarding USIC, ELM, BP Locating, and Syringa. Brenda will send a reminder email to the vendors with instructions on when to set up and how the prizes will work.
- Planning outline update: See Attachment C

# 5. <u>Items from Idaho UCC</u>

Spring IUCC Meeting will be held April 25 – 26 at the IMG Complex in Boise. Merril,
 Phil, Bridger possibly attending.

- The Bannock UCC needs to pay our annual membership dues of \$100. Merril will contact for an invoice. Motion to approve this payment was made by Chayd Criddle (Streets) and seconded by Phil Colborn (IMG). Motion passed.
- IUCC officers:
  - Alan Volbrecht, President <u>alan.volbrecht@elmutility.com</u>
  - o Bruce Hathaway, Vice-President bruce@fatbeam.com
  - Melissa Mendez, Secretary/Treasurer <u>mmendez@mountainltd.com</u>
- IUCC website: www.iduccweb.wixsite.com

# 6. <u>Digline Information and News</u>

Ticket information can be found online at <a href="https://www.digline.com/statistics">https://www.digline.com/statistics</a>

# 7. <u>Damage Prevention Board News</u>

- New Damage Prevention Program Specialist is Jeannien DeWitt jeannien.dewitt@dopl.idaho.gov
- April 11, 2024 Board Meeting. Merril will be attending. If you have something that needs to be discussed, please bring that to our March UCC meeting so he can get that on the agenda.
- Link to the meeting dates and agendas: <a href="https://dbs.idaho.gov/boards/damage-prevention-board/">https://dbs.idaho.gov/boards/damage-prevention-board/</a>

# 8. Project Specific Discussion

- US-91 Park Lawn to Siphon project on Chubbuck (JUB)
  - Working through easement issues with Idaho Power
  - Potholing soon
- Yellowstone to Garrett Way (JUB)
  - Ocity camera the lines?
  - Meeting today at 11 a.m.
- ITD concrete maintenance from south entrance of Costco to west of Hurley Drive
  - Working on design; this is just patch replacement.
  - Both City of Pocatello and City of Chubbuck will be replacing old water mains in that area.

# 9. Open Discussion on Projects Within the Area of Influence

# • Intermountain Gas (Phil Colborn)

- Water main came apart underground. If utilities hit someone else's line, make sure you report it. This is for the safety of our community. Phil will bring the pipe example to the breakfast and Merril will mention this issue.
- Joint Trench
- o Relocation on 21/2 Mile Road
- I-15 by Chubbuck roundabout

# • Sparklight (Russell Christ)

Waiting for permit for traffic control on Yellowstone in Chubbuck

# • Direct Communications (Jake Cutler)

- I-15 Chubbuck Roundabout
- Residential Fiber

# City of Pocatello Streets (Chayd Criddle)

Center Street Underpass project – the U/P will be closed starting Tuesday,
 Feb 20<sup>th</sup> until further notice (the plan is October).

# • City of Pocatello (Merril Quayle)

- Reported working on the following projects:
  - Center Street Underpass
  - Kraft Road Annexation
  - South Valley Road/Bannock Hwy traffic signal. Working on property acquisition and design.

#### Water Department

- Pocatello Creek Booster Station is up and running
- 5M gallon tank transmission line cross Grant-Fore Rd. continuing
- High Country water tank in Satterfield area
- Well 2 and 22 went out to bid yesterday

#### o WPC

• Indian Hills Lift Station tie-ins

#### 10. Review of any action items

• Individual assignments for the upcoming Contractors Breakfast.

### 11. Next meeting

Scheduled for Wednesday, March 13 at 10:00 a.m. via GoToMeeting App (Access Code 587-156-573) OR in person in the City Hall Iwamizawa Conference Room.

12.	<u>Adjourn</u>
	Meeting adjourned at 10:42 a.m.
	APPROVED BY:
	MERRIL QUAYLE, PRESIDENT
	ATTEST:
	BRIDGER MORRISON, SECRETARY/TREASURER
	PREPARED BY: Brenda Andrews
	PREPARED DT. DIEIIUA AIIUIEWS

# ATTACHMENT A

# Attendees Sign-In

# **Bannock Utility Coordinating Council Meeting**

Location: City of Pocatello Iwamizawa Conference Room, City Hall
Date/Time: 02.14.2024/10:00am Conducting: Merril Quayle

Name	Representing	Email	Phone Number	Initials	
Andrews, Brenda	City of Pocatello Engineering	bandrews@pocatello.gov	208-234-6225	BA	
Austin, Robbie	Mickelsen Construction	mikoestimator@gmail.com	208-339-3805		
Blanchard, Rick	Syringa Networks				
Bringhurst, Kirsten	Utility Vac N Fill	utilityvacnfill@gmail.com	208-417-8558		
Brooks, Doug	Syringa Networks	dbrooks@syringanetworks.net	208-520-9233		
Christ, Russell	Sparklight	russell.christ@sparklight.biz	208-223-0648	V	
Colborn, Phillip	Intermountain Gas Co.	phillip.colborn@intgas.com	208-220-6587		
Criddle, Chayd	City of Pocatello Streets	ccriddle@pocatello.gov		w	
Cutler, Jake	Direct Communications	jacobc@directcom.com	208-847-5785	/	
Darrington, Cade	Marathon Pipeline	crdarrington@marathonpetroleum.com	208-431-4365		
Delos Reyes, Frank	Marathon Pipeline	FHDelosReyes@marathonpetroleum.com	360-448-5137		
Funk, Zac	Badger Daylight	zfunk@badgerinc.com	208-484-4686		
Gumm, Sean	JR Simplot	sean.gumm@simplot.com	208-220-6018		
	Damage Prevention/Div. of Building Safety		208-332-7140		
Harding, Renae	HLE	renaeh@hleinc.com	208-785-2977		
Heuseveldt, Rob	Sunrise Engineering	rheuseveldt@sunrise-eng.com	208-234-0110		
Hubbard, Josh	Williams NW Pipeline Co.	josh.hubbard@williams.com	208-705-0623	/	
Kramer, Eric	USIC	erickramer@usicllc.com	208-351-7215		
Maki, Julie	Digline	imaki@digline.com			
Morgan, Ethan	Idaho Power	emorgan@idahopower.com	208-388-6510		
Morrison, Bridger	City of Chubbuck	bmorrison@cityofchubbuck.us	208-237-2430	1/	
Pallante, Matthew	Idaho Power	MPallante@idahopower.com	208-530-6924		
Parrish, Daniel	Direct Communications	danielp@directcom.com	208-406-3503		
Quayle, Merril	City of Pocatello	mquayle@pocatello.gov	208-681-9228		
Rodriquez, Carlos	Sorensen Construction Inc. (SCI)	carrodriguez@congruex.com	801-430-0919		
Sheppard, Andrea	J-U-B	asheppard@jub.com	208-589-8756		
Sigrist, Chris	ITD	christopher.sigrist@ITD.idaho.gov	208-239-3375		
Smith, Steve	Fybercom	steve.smith@fybercom.net	208-569-6851		
Sonico, Kevin	ITD	kevin.sonico@itd.idaho.gov	831-595-3236	/	
Villa, Jesus	JR Simplot	jesus.villaruiz@simplot.com	208-223-8398		
Warr, Frank	Google Fiber	fwarr@google.com	650-582-9544		

# ATTACHMENT B

								Amount	
Invoice #	Company	Contact	Street Address	City, State, Zip	Email	Date Sent	Date Paid	Paid	Method of Payment
299	Keller Associates	Jeff Sorenson	305 N 3rd Ave	Pocatello, ID 83201	jsorenson@Kellerassociates.com	11/1/2023			
	City of Pocatello	Merril Quayle	911 N 7th Ave	Pocatello, ID 83201	mquayle@pocatello.us	11/1/2023	10.31.2023	\$50.00	check 7156810
301	Direct Communications	Jake Cutler	150 S Main	Rockland, ID 83271	jacobc@directcom.com	11/1/2023	11.17.2023	\$50.00	check 30231
	CenturyLink	Biser Fan	930 W Cedar St	Pocatello, ID 83201	biser.fan@centurylink.com	11/1/2023		1000	
303	Sparklight	Russell Christ	204 W Alameda Rd	Pocatello, ID 83202	russell.christ@sparklight.biz	11/1/2023	11.20.2023	\$50.00	dig line check 19191
304	Sunrise Engineering	Rob Heuseveldt	600 E Oak Street	Pocatello, ID 83201	rheuseveldt@sunrise-eng.com	11/1/2023	1.11.2024	\$50.00	check 111637
305	Williams Northwest Pipeline	Josh Hubbard	5821 Industry Way	Pocatello, ID 83202	bret.blair@williams.com	11/1/2023	12.21.2023	\$50.00	check 2910011517
306	Marathon Pipeline	Frank Delos Reyes	429 E Hwy 81	Burley, ID 83318	FHDelosReyes@marathonpetroleum.com	11/1/2023	11.20.2023	\$50.00	dig line check 19191
307	Sorensen Construction Inc. (SCI)	Carlos Rodriguez	918 S 2000 W	Syracus, UT 84075	carrodriguez@congruex.com	11/1/2023		No. of the	Name of the last o
308	Syringa Networks	Bill Sargeant	233 N Main St	Pocatello, ID 83204	bsargeant@syringanetworks.net	11/1/2023			MIRE HALLING THE
309	JR Simplot Co. (Don Plant)	Sean Gumm	1150 US-30	Pocatello, ID 83201	sean.gumm@simlot.com	11/1/2023			
310	Intermountain Gas	Phillip Colborn	12584 W Tyhee Rd	Pocatello, ID 83202	phillip.colborn@intgas.com	11/1/2023	2.1.2024	\$50.00	dig line check 19266
311	ITD District 5	Kevin Sonico	5151 S 5th Ave	Pocatello, ID 83204	kevin.sonico@itd.idaho.gov	11/1/2023	1.16.2024		check 92-155/1241
312	City of Chubbuck	Bridger Morrison	290 E Linden Ave	Chubbuck, ID 83202	bmorrison@cityofchubbuck.us		12.6.2023		check 48907
313	Idaho Power	Matthew Pallante	301 E Benton St	Pocatello, ID 83201	mpallante@idahopower.com		11.20.2023		dig line check 19191
314	Bannock County		5500 S 5th Ave	Pocatello, ID 83204		11/1/2023	11.16.2023		check 12400549
315	DIGLINE, Inc.	Julie Maki	8310 W Ustick Rd, Ste 100	Boise, ID 83704	arinvoices@digline.com		1.2.2024		check 19232
316	J-U-B Engineers, Inc.	Andrea Sheppard	275 S 5th Ave #220	Pocatello, ID 83201	asheppard@jub.com		11.9.2023		check 314889
317	HLE	Kyle Jones	P.O. Box 866	Blackfoot, ID 83221	kylej@hleinc.com		11.21.2023		check 16886
318	Das-co of Idaho	Ben Hitchcock	411 E Karcher Rd	Nampa, ID 83687	bhitchcock@dascoidaho.com		11.10.2023		check 20105
319	Mickelsen Construction	Robbie Austin	76 N 550 W	Blackfoot, ID 83221	mikcconst@gmail.com		11.13.2023		check 57424
320	Utility Vac-N-Fill	Kristen Bringhurst	13672 N White Cloud Dr.	Pocatello, Idaho 83202	utilityvacnfill@gmail.com	11/1/2023			
321	USIC	Rich Ferguson	536 N Foster Rd Ste A	Casper, WY 83601		11/1/2023	The state of the state of		Established Vivine
322	DOPL	Renee Bryant	11341 W Chinden Blvd, Bldg 4	Boise, ID 83714		11/13/2023	12.18.2023	\$50.00	check 92-155/1241
323	Badger Daylighting	Zack Funk	15977 Gunfire Road	Caldwell, ID 83607	zfunk@badgerinc.com	11/1/2023		4,00,00	
324	Fybercom	Steve Smith	3780 N Yellowstone Hwy	Idaho Falls, ID 83401	steve.smith@fybercom.net	11/1/2023			
	Google Fiber	Frank Warr			fwarr@google.com	1/11/2024	Water State		
		2024 Breakfast							
		Idaho Power	\$125.00						
		Total	\$125.00						

# ATTACHMENT C

# **Bannock Utility Coordinating Council Breakfast Planning**

Date: February 28, 2024 Time: 7 – 9 a.m. Place: Public Works Annex @ 2405 Garrett Way

# **Event Details & Assignments**

- Location: City of Pocatello Public Works Annex at 2405 Garrett Way, Pocatello
- **Invitations**: Two rounds of invitations have gone out. 166 people have RSVP'd. A reminder will go out to those who RSVP's the week prior, on Feb 21.
- Presentations:
  - Bannock UCC 5-minute introduction and brief (Merril)
  - Idaho Damage Prevention Board 5- 10 minutes Jeannein DeWitt will speak on DIRT
  - Williams (Josh Hubbard) talk on Safety 10 15 minutes
  - 10 minutes Brixon Price is planning on doing a presentation. Alan Volbrecht has agreed to be backup presenter if Brixon can't make it. Topic is locating and what problems they run into as locators.

All presentations combined should not exceed 45 minutes.

- Possible Vendors: with names of who will reach out and confirm with them
  - Western States Merril (yes 24)
  - Ditch Witch Merril (yes 24)
  - Dig Line Merril (yes 24)
  - o Idaho Power Merril (yes 24)
  - Intermountain Gas Matt (yes 24)
  - Williams Josh (yes 24)
  - USIC Doug
  - o Platt Electric Chayd
  - Badger Daylight Merril

- United Rental Merril (yes 24)
- Marathon Franklin (yes 24)
- Utility Vac-N-Fill Merril (yes 24)
- o ELM Doug
- BP Locating Doug
- Syringa Doug
- Direct Communications Jake
- o Irby

Brenda will follow up with Doug regarding the above companies. She will also send an email out to all vendors with information about setup and how the tickets and prizes will work.

- Door prizes
  - This year, we will ask each vendor to bring a door prize. A bucket for tickets will be placed at their stations. Attendees will each receive one ticket and will enter to win whatever door prize they are interested in. This will encourage people to visit the vendor tables. Then, all tickets will go into one bucket for the grand prize (Intermountain BBQ grill?).
- **Tickets and container** to draw from for door prizes (Williams). Direct Communications handing out tickets.
- Name tags and marker only for the BUCC people this year.
- Sign in sheet printed and ready to go
- **Setup/Takedown**: 15 tables and 120 chairs for 116 people Table and chairs from Parks. Mike Neville will take care of this. Mike may set up for us? If we need to set up, meet at 5:30 the day before. Should take about 45 minutes. We will need help with cleanup from our committee.
- Garbage cans Merril will contact Sanitation
- Computer, cords, remote for screen for presentations and mic with speakers some of the feedback we received last year was that the sound wasn't clear and loud enough and the screen wasn't visible on the wall. We have a new PA system but need better projectors. Phil will talk to JJ to see if IMG has a projector we can use. Anyone else know if their company has one?

- Food: Del Monte Phil will confirm 160 head count with Del Monte. If your company would like to help pay for the breakfast, you can contact Del Monte directly. All help is appreciated! See additional funding below.
- Questionnaire/Evaluation of the event printed and ready to go
- **Brochures** for Bannock UCC and information to join if interested.
- Additional Funding: If your company would like to contribute, they can pay Del Monte directly for the cost of the breakfast (located at 808 West Center in Pocatello. Phone number 208-234-2061) OR send a check to Bannock UCC, attention Merril Quayle, 3636 Jason Ave, Pocatello ID 83204.
- Parking there should be plenty of parking. People will need to park along Frontage Road at an angle.
- Signage to entrance Merril will put up a sign so people enter the proper door.

# **Breakfast Schedule**

- 6:30 a.m. show up and unlock doors
- Direct Communications to man tickets for door prizes?
- 7:00am Welcome and start breakfast (where are the exits, restrooms, garbage etc.)
- Recognize vendors and thank them
- 7:30am Start presentations
  - o 5 minutes Bannock UCC introduction and invitation to join (Merril)
  - Idaho Damage Prevention Board (DOPL)
  - Idaho Power (Nate Gerrie)
  - BP Locating OR Alternative
- 8:30am door prizes/please fill out evaluation/thank everyone again
- 9:00am Conclude and clean up

Thoughts:
Better speakers, sound system
2 projectors